

Memphis State University



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rax

To Priority Registration

April 6-9

For additional registration
dates and times, see
Registration Calendar, p. 8.

Important Information Please Read

Summer Sessions Calendar.....6	Fee Payment/Refunds.....15
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Schedule of Classes Summer '92



Directory of Classes



Memphis State
U N I V E R S I T Y

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Memphis State University is an Equal Opportunity/Affirmative Action University.
It is committed to education of a non-racially identifiable student body.

CAMPUS DIRECTORY

OFFICE	LOCATION	TELEPHONE (678-XXXX)
Academic Counseling	Scates Hall 107	2062
Add/Drop Courses	See Change of Course section	
Admissions		2101
Freshman Information	Administration 215	2390
Readmission Information	Administration 167	2674
Transfer Information	Administration 215	2111
Graduate Information	Administration 216	2911
International Students	Administration 216	2911
Developmental Studies	Administration 171	2028
Drop/Add Courses	See Change of Course section	
Evening Services Dean	Administration 167	2393
Fee Payment	Administration 177 University Center Ballroom (see calendar for dates)	2243
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Graduate School	Administration 315	2531
Identification Cards	Administration 176	3028
Information Center	3461 Central Avenue	2040
International Student Advisor	University Center 425	2054
Off-Campus (Jackson Center)		5087
Probation (Academic)		
Undergraduate	Administration 167	2393
Graduate	Administration 315	2531
Public Safety	Administration 151	4357
Records	Administration 119	2671
Registration and Scheduling	Administration 161 Registration Center (see calendar for dates)	2675
Residence Life (Housing)	Richardson Towers 011	2295
Residency Classification	Administration 205	2344
Student Loan Checks	Administration 177 University Center Ballroom (see calendar for dates)	2248
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Prior to first day of classes	Administration 161 Registration Center	2675
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* Undergraduate	Scates 120	2067
* Graduate	Administration 315	2531

*after 4:30pm go to Evening Services

Frequently Visited Locations

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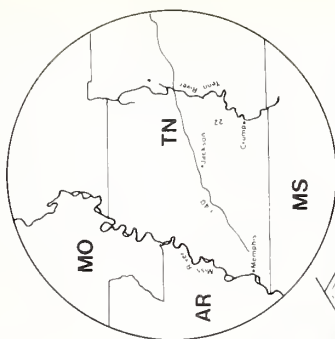
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BL Ball Education Building 47
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Cafeteria/Tiger Den 35
Campus School 40
CL Clement Humanities Building 57
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WD Dunn Mathematics & Foreign Languages Building 19
EC Earthquake Center 4
EB Ellington Biology Building 65
EN Engineering Classroom 6
ET Engineering Technology 7
FH Field House 30

Fogelman College of Business & Economics:
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MJ Meeman Journalism Building 25
MI Mitchell Hall 51
MU Music Building 9
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Physical Plant & Planning 20
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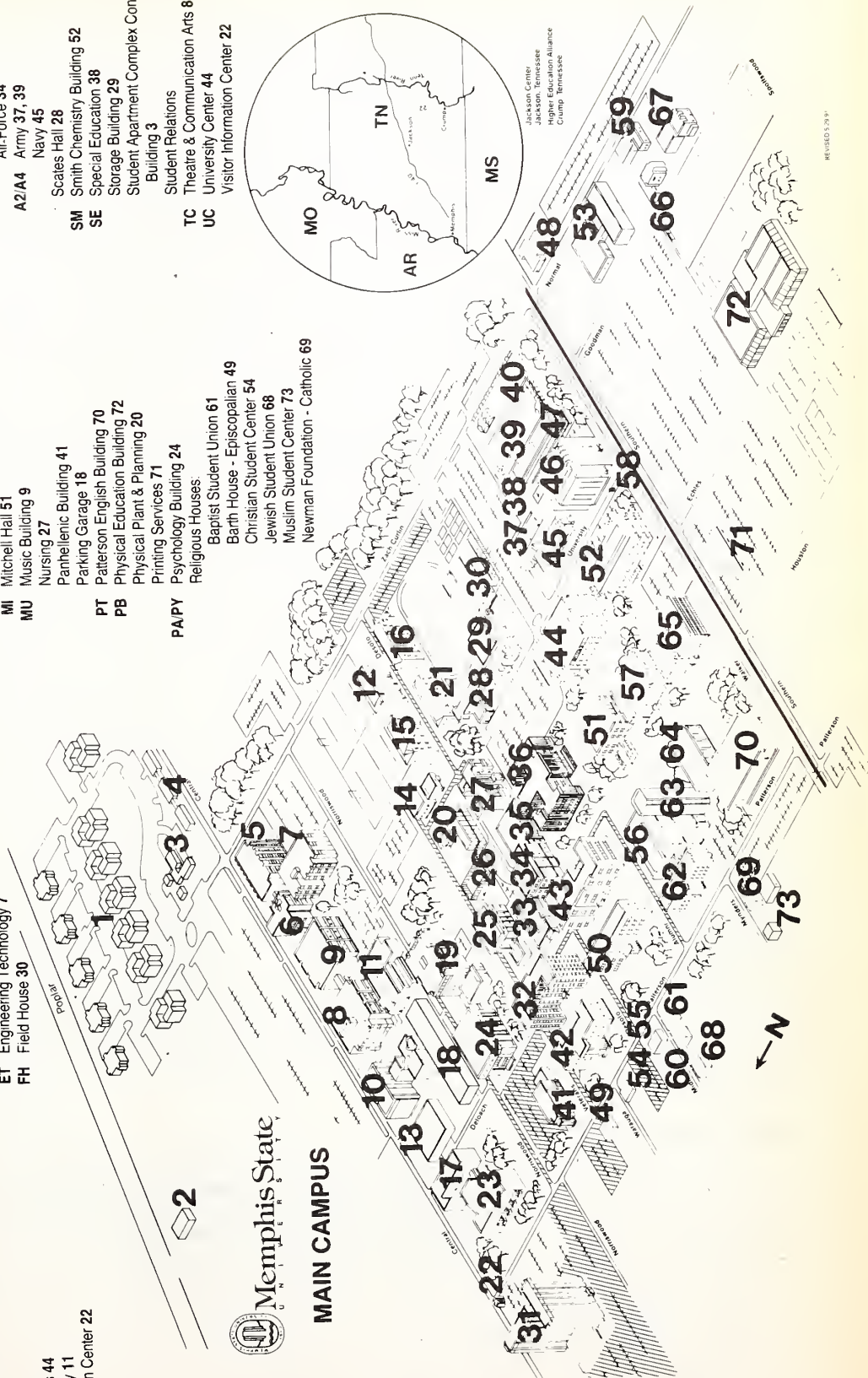
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UC University Center 44
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MAIN CAMPUS



Jackson Center
Jackson, Tennessee
Higher Education Alliance
Campus Renaissance



SUMMARY STEPS TO COMPLETE REGISTRATION

Detailed descriptions of each of the following steps are provided in the appropriate section of this Schedule of Classes.

1. Complete admission procedures.
New students must submit a \$5.00 application fee and application form to the Admissions Office. (Undergraduate, Admin. Bldg., Room 215, 678-2101; Graduate, Admin. Bldg., Room 216, 678-2911).
Students who were unclassified or who were not enrolled in the Spring 1992 semester must file a readmission application (Readmissions, Admin. Bldg., Room 167, 678-2674).
2. Obtain necessary registration materials.
Current students (who do not have holds placed on their materials) and new or readmitted students meeting admission requirements in sufficient time before either Priority or Regular Registration, will be mailed a Registration Permit with a registration appointment time.
Students not meeting admission requirements in time to receive registration materials in the mail will receive instructions with their letter of acceptance.
Refer to the Registration Calendar for all deadlines, dates and times for registration activity.
3. Consult with academic adviser.
All students must obtain a Section Request Form from an academic adviser **prior** to registration.
4. Pick up Restricted Section Request Forms (if required).
The locations of Restricted Section Request Forms are footnoted in the **Schedule of Classes** for the classes requiring these forms.
5. Report to the Registration Center.
Bring the Registration Permit and Section Request Form, and any required Restricted Section Request Forms to the Registration Center at or after the appointment time printed on the Registration Permit for Priority or Regular Registration. Appointment times are not necessary during other times when registration/drop/add is available.
6. Pay all registration fees.
Fees may be paid beginning the day students register and **MUST** be paid by the deadline specified on the Class Schedule and Invoice Form which the students receive at time of registration. Students' classes will be deleted if fees are not paid by the date indicated.

REGISTER EARLY!

PAY FEES ON TIME!

CLASS CANCELLATION & INCLEMENT WEATHER POLICY

In the event that inclement weather requires the cancellation of Memphis State University classes and/or campus activities, local radio and television news media will be immediately notified for dissemination as they deem appropriate. Such closing decisions will also be given to University vice presidents for dissemination through the notification system in place for each MSU division. Cancellations will not apply to administrative offices. Each faculty and staff member and each student is expected to recognize that inclement weather creates conditions more dangerous than normal. Therefore, each person is expected to exercise a high degree of care to avoid accidents. All non-teaching employees who do not report to work during inclement weather will be considered in an annual leave or leave without pay status for the period of their absence. (MSU Procedure 2A:16:01A)

SCHEDULE CONFLICTS/CHANGES

Schedule conflicts — Each student is responsible for preventing conflicts in the scheduling of his classes. *Students should check each Index No. to insure that the course and section numbers, time and credit agree with what they requested.*

Schedule changes — The University will not waive the change of course (drop/add) fee for any of the following reasons: (1) change of instructor; (2) course/section closed and later reopened; (3) change in student's work schedule; (4) medical reasons; (5) incorrect/omitted courses on Class Schedule and Invoice Form. Students are responsible for the accuracy of all course information printed on their Class Schedule and Invoice Form.

The University reserves the right to cancel courses or sections, change instructors, add courses or sections, and combine or split sections.

REGISTRATION FEES — Fees may be paid beginning the day the student registers and **MUST** be paid by the deadline specified on the student's Class Schedule and Invoice Form. See Payment of Fees section for payment options.

REGISTER EARLY — PAY FEES ON TIME!

NOTICE TO SENIORS

Senior Testing Requirements

The Tennessee Board of Regents and University policy require all seniors to complete the ACT-COMP or other general education test and certain major testing requirements prior to graduation. The ACT-COMP is scheduled on the dates listed below for seniors who have **completed 100 hours** or more toward their degree. Choose the preferred test date and register by calling the University Testing Center at 678-2428. Registration for each test date is first come, first served, so **CALL EARLY!** The test should be completed **PRIOR** to filling the Intent to Graduate Cards.

SENIOR EXAMINATION SCHEDULE (ACT-COMP)

Monday, April 13, 1992	.6:00 p.m.
Thursday, May 14, 1992	.1:00 p.m.
Saturday, June 20, 1992	.9:00 a.m.
Tuesday, July 14, 1992	.1:00 p.m.
Saturday, September 12, 1992	.9:00 a.m.
Monday, September 28, 1992	.1:00 p.m.

About the ACT-COMP

The ACT-COMP is a general education examination designed to evaluate the skills that students acquire in their core education program - those courses that are required for all students. It is not meant to test knowledge from a specific major or discipline, but rather to evaluate a student's ability to receive information in a variety of formats, analyze the information, and respond to situations related to adult roles in society. During the test, you will view portions of news-casts and television productions, listen to music and radio broadcasts, look at art prints, and review advertisements, graphs, and blueprints.

Scores on the test will be returned to you along with information for comparison with a national senior reference group. The report will include an overall total score and also subscores in the following areas:

- | | |
|--|---------------------|
| — Functioning Within Social Institutions | — Communicating |
| — Using Science and Technology | — Solving Problems |
| — Using the Arts | — Clarifying Values |

A description of each subscore area is included with the score report.

MAJOR AREA ACHIEVEMENT TESTING

Students graduating either December 1992 or May 1993 may also be required to take a Major Area Achievement Test prior to graduation. Please contact your Graduation Analyst or the Testing Center for details.

STUDENTS WITH DISABILITIES

Due to the special format of the test — television, tapes, and slides and the time requirements of the test, students with significant visual, hearing or manual impairments may be eligible for exemption. Students with disabilities must request and be approved for exemption through the Director of the Office of Students with Disabilities, 215 Scates Hall, prior to the last test date for any given semester.

UNDERGRADUATE DEGREE APPLICATION DEADLINES

May 1992	November 20, 1991
August 1992	April 8, 1992
December 1992	July 22, 1992
May 1993	November 25, 1992

SUMMER SESSION 1992 CALENDAR

May 1992

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 1992

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 1992

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 1992

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 21-22	Continuous Registration, Drop/Add, Fee Payment Period - all terms
May 25	Residence Hall Check-in
May 25-27	Regular Registration, Drop/Add, Fee Payment
May 27	100% Refund Deadline - Summer I/Extended
May 28	FIRST DAY OF CLASSES - Summer I/Extended
May 28-29	Late Registration, Drop/Add, Fee Payment
May 29	Last day to add courses/register-Summer I/Extended
May 29	Last day for graduate students to file "Intent to Graduate" card with Graduate School Office for degrees to be conferred August, 1992
June 1	75% Refund Deadline - Summer I/Extended
June 1	Last day to drop Summer I/Extended courses and receive 100% credit toward Summer II courses
June 5	Last day for graduate students to submit master's and doctoral candidacy forms to college
June 5	Last day to return books (with receipts) to bookstore for 100% refund - Summer I/Extended
June 8	25% Refund Deadline - Summer I/Extended
June 12	Last day to drop courses or withdraw - Summer I
June 22-25	Continuous Registration - Summer II/Fall 1992
June 23	Last day to remove Spring 1992 "Incomplete" grade
June 30	LAST DAY OF CLASSES - Summer I
July 1	Last day to drop courses or withdraw - Extended
July 1	Final Examinations - Summer I
July 2	Residence Hall Check-Out Deadline - Summer I
July 2-6	MID-TERM BREAK: Extended Summer
July 3	HOLIDAY: Independence Day (observed)
July 6	Registration, Drop/Add, Fee Payment - Summer II
July 6	100% Refund Deadline - Summer II
July 6	Residence Hall Check-In - Summer II
July 7	FIRST DAY OF CLASSES - Summer II
July 7-8	Late Registration, Drop/Add, Fee Payment - Summer II
July 8	Last day to add courses/register - Summer II
July 10	75% Refund Deadline - Summer II
July 14	25% Refund Deadline - Summer II
July 14	Last day to return books (with receipt) to bookstore for 100% refund - Summer II
July 22	Last day to make application to dean of appropriate undergraduate college for degrees to be conferred in December, 1992
July 22	Last day to drop courses or withdraw - Summer II
July 24	Comprehensive exam results due to Graduate School
July 24	Thesis/Dissertations due to Graduate School
August 3-6	Continuous Registration - Fall 1992
August 6	LAST DAY OF CLASSES - Summer II/Extended
August 7	Graduate student extended Spring 1992 "Incomplete" deadline
August 7	Final Examinations - Summer II/Extended
August 7	Last day to clear financial obligations to the University before holds are placed on grades
August 8	Residence Hall Check-Out Deadline
August 9	Commencement for all summer terms
August 21	Mail-in fee payment deadline for students who have registered for Fall 1992

PARKING REGULATIONS

MEMPHIS STATE UNIVERSITY

- * Every vehicle parked on campus property must be registered with the Parking Office and have a parking permit properly displayed. Parking meters have been placed in parking lots around the University for the use of visitors. Parking permits are designed to hang from the inside rearview mirror post and may be transferred to a replacement vehicle when the registered vehicle is not available. Temporary parking permits must be purchased from the Information Center or the Parking Office when you forget to transfer the regular parking permit.
- * Vehicles must be parked within parking spaces delineated by white lines.
- * **Campus Traffic and Parking Regulations** are available in the Parking Office, 151 Administration Building and the Information Center located at the corner of Patterson and Central.
- * Improperly parked vehicles may be towed at owner's expense. The issuance of a parking decal does not guarantee a parking space on University property. The inability to locate a legal parking space does not diminish the responsibility to park in accordance with University parking regulations.
- * A limited number of spaces are available for students in the gate access lots. These spaces are sold for either day or evening use and a parking space is virtually guaranteed. Applications for gate access parking are available in the Parking Office or in the Fee Payment Center during registration.
- * **Visitor parking** is provided in spaces where parking meters are installed in various locations around campus. Visitor Parking Permits are available at the Visitor Information Center for a fee of \$1.00 per day. These permits allow parking at metered spaces without additional payment or in the General parking lots. The Visitor Information Center is located at Patterson Street and Central Avenue. Garage parking is available for visitors in the garage location at Deloach and Norriswood streets. Garage parking is \$.50 per hour or a daily rate of \$2.50.
- * Parking lots are either Priority (gate access), Reserved, General, Resident, or Visitor. All University owned streets are reserved for Resident or Visitor parking. A parking sign is erected at the entrance to each lot and University owned street indicating the use of that lot or street.
- * Public Safety officers, parking officers, faculty members or staff employees are not empowered to allow anyone to violate the traffic and parking regulations.
- * Storing articles of value (including radar detectors) in parked automobiles is discouraged. However, if articles must be left in an automobile they should be placed out of sight and/or locked in the trunk. Memphis State University does not assume responsibility for loss of personal property.
- * Motorists may obtain assistance or information from any campus officer on patrol or by calling 678-4357 (MSU-HELP).

SUMMER 1992 REGISTRATION CALENDAR

REGISTRATION CENTER is located in the University Center

Admission. New students must complete admission process.

Readmission. Students not enrolled Spring 1992 must be readmitted.

Academic Advising. Guidelines, dates and priority established by individual colleges and departments. **See your adviser early!!**

PRIOR TO
REGISTRATION ...

MARCH 23

Students begin receiving **Summer 1992** Priority Registration Permits.

APRIL 6 - 9

APRIL 13 - 16

APRIL 20 - 23

MAY 21 - 22

MAY 15

MAY 21 - 22

MAY 21 - 22

MAY 25 - 27

MAY 25 - 27

MAY 27

MAY 28

REGISTER EARLY !!!!!

PRIORITY REGISTRATION

Summer I/Extended/Summer II

9:00 a.m. - 6:30 p.m. Monday - Thursday

Appointment time required. Register at or after assigned appointment time.

CONTINUOUS REGISTRATION/DROP/ADD

Summer I/Extended/Summer II

9:00 a.m. - 6:30 p.m. Monday - Thursday

9:00 a.m. - 6:30 p.m. Monday - Thursday

9:00 a.m. - 6:30 p.m. Thursday - Friday

Appointment time not required.

REGISTER EARLY !!!!!

Courses requested under the PC-191, State of Tennessee Employees Fee Waiver, and/or Graduate Staff Scholarship programs **MAY NOT** be reserved during Priority or Continuous Registration.

Mail-in fee payment deadline.

FEE PAYMENT DEADLINE PERIOD

Summer I/Extended/Summer II

FEE PAYMENT CENTER is located in the University Center - 3rd Floor

9:00 a.m. - 6:30 p.m. - Thursday - Friday

FINAL fee payment deadline for all students who have registered for **Summer I/Extended/Summer II** courses during Priority/Continuous Registration. Courses will be deleted for students who fail to meet the Fee Payment Deadline.

Registration Materials Center
University Center/East TV Lounge

8:30 a.m. - 6:00 p.m. Thursday - Friday

8:30 a.m. - 6:00 p.m. Monday - Wednesday

PHOTO ID is required to obtain Registration Permit or a copy of your class schedule.

REGULAR REGISTRATION/DROP/ADD/FEE PAYMENT

Summer I/Extended/Summer II

9:00 a.m. - 6:30 p.m. Monday - Wednesday

Appointment time required. Register at or after assigned appointment time. All fees must be paid on the day the registration or drop/add is processed.

Students using the PC-191, State of Tennessee Employees Fee Waiver, and/or Graduate Staff Scholarship programs to satisfy fees register for **Summer I** and/or **Extended** courses at or after appointment time on Registration Permit during Regular Registration.

100% Refund Deadline Period for Summer I/Extended. Last day to drop courses or withdraw from the University and receive 100% refund.

Senior Citizen Audit Registration for Summer I/Extended.

2:00 p.m. - 4:00 p.m.

MAY 28
MAY 29

LATE REGISTRATION/DROP/ADD/FEE PAYMENT

Summer I/Extended/Summer II

1:00 p.m. - 6:30 p.m. Thursday

9:00 a.m. - 6:30 p.m. Friday

Appointment time not required. All fees must be paid on the day the registration or drop/add is processed.

JUNE 22 - 25

CONTINUOUS REGISTRATION/DROP/ADD

Summer II

9:00 a.m. - 6:30 p.m. Monday - Thursday

Appointment time not required. All fees must be paid on the day the registration or drop/add is processed.

Courses (for **Summer II**) requested under the PC-191, State of Tennessee Employees Fee Waiver, and Graduate Staff Scholarship programs **MAY NOT** be reserved during Continuous Registration.

JULY 6

REGISTRATION/DROP/ADD/FEE PAYMENT

Summer II

9:00 a.m. - 6:30 p.m. Monday

Appointment time not required. All fees must be paid on the day the registration or drop/add is processed.

Students using the PC-191, State of Tennessee Employees Fee Waiver, and/or Graduate Staff Scholarship programs to satisfy fees register for **Summer II** courses on this date.

JULY 6

100% Refund Deadline Period for Summer II. Last day to drop courses or withdraw from the University and receive 100% refund.

JULY 7

Senior Citizen Audit Registration for Summer II.

2:00 p.m. - 4:00 p.m. Tuesday

JULY 7

JULY 8

LATE REGISTRATION/DROP/ADD/FEE PAYMENT

Summer II

1:00 p.m. - 6:30 p.m. Tuesday

9:00 a.m. - 6:30 p.m. Wednesday

Appointment time not required. All fees must be paid on the day the registration or drop/add is processed.

REGISTRATION INQUIRIES

After May 29, and at other times when the Registration Center is not open, students may direct inquiries to the Registration and Scheduling Office, Administration Building, Room 161. Office hours are 8:00 a.m. - 4:30 p.m., Monday - Friday. The telephone number is 678-2675.

REGISTRATION APPOINTMENT TIMES

The registration appointment time appearing on the Registration Permit is based on the number of cumulative hours earned at the end of the previous semester. **APPOINTMENT TIMES WILL NOT BE CHANGED.**

SUMMER TERM DATES

SUMMER I MAY 28 - JULY 1

EXTENDED MAY 28 - AUGUST 7

SUMMER II JULY 7 - AUGUST 7

EXAMINATION/TESTING SCHEDULES

SCHEDULE OF FINAL EXAMINATIONS

Final examinations will be given during the regular class time on the following dates:
Attendance is compulsory.

FIRST SUMMER TERM
SECOND & EXTENDED TERM

JULY 1
AUGUST 7

DATES OF SPECIAL EXAMINATIONS

LANGUAGE PLACEMENT EXAMINATIONS

Examination Dates	Examination Times	Language
May 22, Friday	9:00 a.m.	All languages
June 24, Wednesday	9:00 a.m.	All languages

All examinations will be given in Winfield Dunn, Room 118. For further information contact the Department of Foreign Languages and Literatures, 678-2506.

SPEECH AND HEARING SCREENING TESTS

Date	Day	Time
June 12	Friday	8:30 a.m.-10:30 a.m.
July 10	Friday	8:30 a.m.-10:30 a.m.

Administration of Speech and Hearing screening test for admission to the Teacher Education Program. Direct inquiries to Room 202, Ball Education Building.

PRE-PROFESSIONAL SKILLS TEST (PPST)

Testing Dates	Deadline to Register
March 7	February 28
June 13	June 5

Students may register for the PPST in the Testing Center, Room 111, Health Center Building. Please note that while the deadlines fall one week prior to the test, the materials are ordered approximately 30 days prior to that. Registration will then be accepted on a first come, first served basis until the deadline. Students are encouraged to SIGN UP EARLY. For additional test dates, call the Testing Center at 678-2428.

MILLER ANALOGIES TEST

Date	Day	Time
April 11	Saturday	9:00 a.m.
April 28	Tuesday	6:00 p.m.
May 2	Saturday	9:00 a.m.
May 4	Monday	6:00 p.m.
June 6	Saturday	6:00 p.m.
June 22	Monday	6:00 p.m.
July 18	Saturday	9:00 a.m.
July 28	Tuesday	6:00 p.m.
August 8	Saturday	9:00 a.m.
August 17	Monday	6:00 p.m.
September 15	Tuesday	6:00 p.m.
September 26	Saturday	9:00 a.m.

Seating is limited. Sign up is on a first come, first served basis. Register in person at the Testing Center in Room 111 of the Health Center or by telephoning 678-2428.

NATIONAL TEACHER EXAMINATION (NTE)

Core Battery	Specialty Area Tests
March 7, 1992	March 28, 1992
June 13, 1992	July 11, 1992

Sign up is on a first come, first served basis, and seating is limited. Check 1991-1992 NTE Bulletin of Information for registration dates and applications. For additional test dates, call the Testing Center at 678-2428.

COMPREHENSIVE EXAMINATIONS

M.Ed., M.S., M.A.T. Comprehensive Examinations
July 18, 1992, Friday 1:00 p.m.-4:00 p.m.

Students wishing to take the M.Ed., M.S. or M.A.T. Comprehensive Examinations must place their names on the examination list in the department in which they are majoring.

Students wishing to take the Ed.S. or Ed.D. Comprehensive Examinations must make arrangements with their major advisor.

ENGLISH PLACEMENT ESSAYS

Students must preregister for the test of their choice by calling the Testing Center (678-2428) no later than noon of the preceding day.

Date	Day	Time
April 16	Thursday	5:45 p.m.
May 16	Saturday	8:45 a.m.
May 26	Tuesday	5:45 p.m.
June 16	Tuesday	5:45 p.m.
June 26	Friday	8:45 a.m.
July 1	Wednesday	8:45 a.m.
July 29	Wednesday	12:45 p.m.
August 3	Monday	12:45 p.m.
August 12	Wednesday	8:45 a.m.
August 22	Saturday	8:45 a.m.
August 28	Friday	12:45 p.m.
September 2	Wednesday	12:45 p.m.

Results will be available in Academic Counseling, 107 Scates Hall after 5 working days. All students will need to bring photo ID and a pen to the test.

LATE REGISTRANTS should call the English Skills Resource Center, Room 119, Patterson Hall, 678-2659, to arrange to take the Placement Test.

For further information call the Testing Center, 678-2428 or your adviser.

ACADEMIC ASSESSMENT AND PLACEMENT PROGRAM (AAPP)

The AAPP course placement test, which consists of writing, math, and reading components, is required of all regular-admitted first time freshmen students admitted to Memphis State University with an ACT composite score less than 19 or an SAT total score less than 720. Additionally, all students over 21 years of age, regardless of ACT or SAT scores, are required to be tested. The test must be completed prior to the students' first enrollment.

All students admitted with an English or Math subscore less than 19 (or SAT verbal or math score less than 400) will be required to complete the appropriate AAPP English Placement or math test prior to their first enrollment in English or Math.

Students must pre-register in person in the Developmental Studies Office, Room 171, Administration Building, by noon of the preceding day. For further information, contact the Developmental Studies Office at 678-2028.

COMPLETE AAPP TEST (English, Math, Reading)

Date	Day	Time
March 3	Tuesday	1:00 p.m.
April 4	Saturday	9:00 a.m.
April 8	Wednesday	9:00 a.m.
April 16	Thursday	6:00 p.m.
May 16	Saturday	9:00 a.m.
May 26	Tuesday	6:00 p.m.
June 16	Tuesday	6:00 p.m.
June 26	Friday	9:00 a.m.
July 1	Wednesday	9:00 a.m.
July 29	Wednesday	1:00 p.m.
August 3	Monday	1:00 p.m.
August 12	Wednesday	9:00 a.m.
August 22	Saturday	9:00 a.m.
August 28	Friday	1:00 p.m.

PARTIAL MATH AAPP TEST

Date	Day	Time
March 3	Tuesday	1:35 p.m.
April 4	Saturday	9:35 a.m.
April 8	Wednesday	9:35 a.m.
April 16	Thursday	6:35 p.m.
May 16	Saturday	9:35 a.m.
May 26	Tuesday	6:35 p.m.
June 16	Tuesday	6:35 p.m.
June 26	Friday	9:35 a.m.
July 1	Wednesday	9:35 a.m.
July 29	Wednesday	1:35 p.m.
August 3	Monday	9:35 a.m.
August 12	Wednesday	9:35 a.m.
August 22	Saturday	9:35 a.m.
August 28	Friday	1:35 p.m.

CLEP TESTING SCHEDULE

Examinees for the College Level Testing Program may pick up registration materials from the Testing Center in the Health Center Building, Room 111. Call 678-2428 for further information.

There will be four sessions held each test date at the following times:

Session	Time
Session I	8:00 a.m. - 10:00 a.m.
Session II	10:00 a.m. - 12:00 p.m.
Session III	12:00 p.m. - 2:00 p.m.
Session IV	2:00 p.m. - 4:00 p.m.

Test Dates	Registration Deadlines
April 15	March 23
May 13	April 21
June 17	May 22
July 15	June 22
August 19	July 27
September 16	August 25
October 21	September 29

INTENSIVE ENGLISH FOR INTERNATIONALS NON-CREDIT

The Intensive English for Internationals program provides language instruction for non-English speakers in Memphis, in the surrounding area, and from abroad. Students attend classes grouped by ability level and receive a certificate of attendance upon successful completion of study. The program is offered year-round on a semester basis coinciding with the University's calendar and features an 8-week summer session.

All classes are taught by professional staff. All courses are non-credit. Five options are available for the 1992 session: Intensive English with instruction twenty-three hours a week, Semi-Intensive English with instruction fifteen hours a week, part-time English, TOEFL preparation, and Communication Skills for the Foreign Born Professional.

Registration and testing for the Intensive and Semi-Intensive courses will be held on May 25 and 26, 9:00-3:00 p.m., or by appointment before that date. In addition to classes listed above, others designed to meet special needs may be arranged. To register for any course or for more information, contact Intensive English for Internationals Program, Dunn Building (Math & Foreign Languages), Room 310, (901) 678-2813.

6017

Directory of Classes

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ADMISSION—REGISTRATION—FEE INFORMATION

ADMISSIONS PROCEDURES

New students planning to enroll for any credit course or on an audit basis must be formally admitted to the University. Admission to the University must be fully cleared before any registration is authorized. Any student who meets admission or readmission requirements after May 1 will not be assured of registration before the first day of classes.

High School Curriculum Requirements

For high school graduates receiving diplomas in 1989 or later, the following specific high school units are required for admission to Memphis State University:

English — 4 units

Math — 3 units

Natural & Physical Sciences — 2 units

Social Studies — 2 units

Foreign Language — 2 units

Applicants with special academic circumstances may, with proper institutional approval, be processed for admission with subject deficiencies. If admitted, the deficiencies must be removed during the first 64 semester hours (30 semester hours for transfer students) of college enrollment. College level courses taken to remove unit deficiencies must be completed with a grade of C or better and will be used for elective credit only. Inquiries concerning these requirements or the availability of courses to meet these requirements should be directed to Admissions and Records Services, Room 115, Administration Building, 678-4722.

New Applicants

Applications for admission, detailed instructions concerning admission procedures, and regulations for all student levels may be obtained from the Admissions Office in the Administration Building. For information concerning admission as a freshman, contact Freshman Admissions, Room 215, Administration Building, 678-2390. For information concerning admission as a transfer student, contact Transfer Admissions Room 215, Administration Building, 678-2111. For information concerning admission as a graduate student, contact Graduate Admissions, Room 216, Administration Building, 678-2911. Between 4:30 p.m. and 8:00 p.m., Monday-Thursday, and on Saturday mornings between 8:30 a.m. and 12:00 noon, information may be obtained in Evening Academic Services office, Room 167, Administration Building, 678-2393.

Former Students

A former student is defined as a student who (1) has previously been enrolled at Memphis State but (2) was not enrolled during the previous semester. Most former graduate and undergraduate students seeking readmission must obtain an application for readmission from Room 167, Administration Building. Former undergraduate students entering Graduate School are not "former students" for readmission purposes. They are new graduate students who must be properly admitted to graduate school as new students by the Graduate Admissions Office, Room 216, Administration Building. All inquiries concerning appropriate readmissions procedures should be directed to the Readmissions Office, 678-2674.

Transferring Credit to MSU

After the student has been admitted as a regular undergraduate, whether he is a beginning freshman or a transfer student, he should consult with his adviser and the Transfer Affairs section of the Admissions Office if he anticipates enrolling at another college or university for the purpose of transferring credit to Memphis State University. In order for completed additional undergraduate course work to be transferred from another university and recorded on the student's permanent record, the student must request that an evaluation of the additional course work be completed by the Transfer Affairs section of the Admissions Office, 678-2111. Information about the transfer of graduate credit may be obtained in the Graduate School Office, Room 315, Administration Building, 678-2531.

Residency Classification

All determinations concerning classification of in-state and out-of-state students for fee-paying and other purposes are made in the Office of Admissions. The determinations are based on the regulations and guidelines of the Tennessee Board of Regents. Copies of the guidelines and regulations used in the classification of students for fee-paying purposes are available in the Residency Office, Room 205, Administration Building, 678-2344.

Persons 60 Years of Age and Persons Totally Disabled

Persons suffering from a permanent disability which totally incapacitates them from working at an occupation which brings an income, and persons who will become sixty (60) years of age during the academic semester in which they begin classes, and who are domiciled in Tennessee, may AUDIT courses at Memphis State without paying tuition charges, maintenance fees, student activity fees, or registration fees. Permission to AUDIT will be limited according to space availability.

Persons who are totally disabled, and persons who will become sixty-five (65) years of age prior to or during the academic semester in which they begin classes, and who are domiciled in Tennessee, may enroll in courses for credit at the cost of one half the normal per credit hour fee, not to exceed \$75 per semester. University Health Services shall examine certification of permanent disability and determine the eligibility of the applicant.

Inquiries concerning these programs may be addressed to Registration/Scheduling, Room 161, Administration Building, 678-2675.

REGISTRATION INFORMATION

(1) OBTAINING REGISTRATION MATERIALS

The registration materials include a Registration Permit and information cards which explain the procedures for registration. Students may register at or after their assigned appointment time when they have: (1) a Registration Permit, (2) a Section Request Form, and (3) any Restricted Request Forms for courses requiring special approval.

Current Students

Registration materials are mailed to all regular students currently enrolled, with the exception of those suspended for academic reasons, those who are on academic probation, and those who have holds placed on their registration materials by a University office. When a hold is released, the student is given a release card which tells where and when to secure the registration materials.

Current students who have not received their registration materials by April 6, 1992 for Priority Registration or by May 21, 1992 for Continuous/Regular Registration may obtain a duplicate copy of their Registration Permit by presenting an MSU I.D. card or valid driver's license in the Registration Center (see Registration Calendar for times and days open).

New and Readmitted Students

New and readmitted students who have cleared all admission requirements at the time registration materials are prepared, receive their materials by mail. Students not clearing in time to receive their materials by mail are given a chance to obtain materials before the actual day of Regular Registration and receive instructions on how to accomplish this.

Registration Appointment Times: During Priority or Regular Registration students may register at or after the appointment time indicated on their Registration Permit. Registration priority is based on cumulative hours earned through the end of the previous term completed at the time the Registration Permit is produced. **STUDENTS MAY REGISTER AT ANY TIME AFTER THE ASSIGNED APPOINTMENT TIME.** Please note: there are periods of registration when appointment times are not required.

Credit/No Credit and Audit Procedures

Credit/No-Credit Courses — Certain undergraduate students, with permission from the dean of their college, may elect to take some courses on a credit/no-credit basis. Details are found in the Undergraduate Catalog.

Procedures for registering are as follows: (1) Obtain Credit/No Credit Registration Permit from academic adviser, complete information on the form, and obtain adviser's signature; (2) Obtain signature from dean of the college in which you are majoring; (3) Obtain department chair's signature; (4) Take completed permit form to the Registration Center at the appointed registration time.

Audit Courses — The student must: (1) Go to the department in which course is taught and pick up a Departmental Request Form; (2) Take this form to the Registration Center at the appointed registration time. Fees for audit courses are the same as for credit courses. Students may not change from a grade point basis to audit or from audit to a grade point basis after the last day to add classes. Further details on audit courses are found in the Undergraduate and Graduate Catalogs.

(2) CONSULTING WITH ACADEMIC ADVISER — OBTAINING SECTION REQUEST FORM

All students are required to have a Section Request Form prior to entering the Registration Center. These forms should be obtained from the appropriate advising location. For assistance in advising, students should contact their advising office (according to the information listed below) for specific dates, times, and locations. PLEASE NOTE: Advising may not be available during all phases or hours that the Registration Center is open. Students are encouraged to see their academic advisers well in advance of registration.

Current Students

For current students the college/major is indicated on the Registration Permit. If the major is incorrect, see the Change of College or Major section for the procedures for having this change processed. Check with the department of the new major for adviser assignment.

New and Readmitted Students

Undergraduate Level

All new freshmen students and transfer students without an academic major should contact the Academic Counseling Unit, located in Scates Hall (678-2062) for assignment of an adviser.

Evening (Undergraduate)

New and readmitted undergraduate students enrolling in lower division evening and/or Saturday classes may obtain registration and advising information in the Evening Academic Services Office, Room 167, Administration Building. Office hours are 12 noon to 8:00 p.m., Monday through Thursday and 8:30 a.m.-12 noon on Saturday.

Unclassified, Special Undergraduate, and Audit Students

Undergraduate students who are unclassified, special undergraduate, or audit go to the Academic Counseling Unit, Scates Hall. Evening students in these categories go to the Evening Academic Services Office, Room 167, 678-2393, for advising assistance.

Graduate Level

Master's or Doctoral students are assigned advisers by the department or college of their major.

Master's Conditional or Doctoral Conditional students are not admitted to a degree program and may enroll in graduate coursework for one semester only. Students in the master's or doctoral conditional category will be advised in the department of their major.

Graduate Non-Degree students who do not wish to pursue a graduate degree may enroll in graduate courses. Only a limited number of credits earned in this category may be transferred to a degree program (see catalog for details).

NOTE: Graduate students may obtain a Section Request Form from the department where courses are taken or in the Registration Center.

Students with Disabilities

Upon receipt of registration materials, eligible students should see their adviser according to above guidelines. They should then follow the specific procedures listed in the section titled Office for Students with Disabilities, Registration Procedures, in the Miscellaneous Academic Policies and Procedures section of this schedule.

FEES AND DEPOSITS

The listing of any fee or incidental charge in this publication does not constitute a contract between the University and the student. As a condition of registration, each student will pay the fees in effect for the semester for which he or she registers. Fees are subject to change without notice. Persons with a permanent, total disability (no age limit) and persons 60 years of age and older should refer to the sections of this publication covering their registrations.

The University will usually collect the amount of fees due at the time of registration and during the adding and dropping of classes in accordance with the residency classification and fee rates in effect. After all enrollments are complete, any over-collections will be refunded and students will be billed for any under-collections.

Registration Fee

NOTICE — THE FEE AMOUNTS LISTED BELOW ARE THE 1991-92 ACADEMIC YEAR FEES. A SLIGHT INCREASE IS EXPECTED FOR THE 1992-93 ACADEMIC YEAR.

Maintenance Fee

All students, whether in-state or out-of-state, pay a maintenance fee. Maintenance fees assessed are based on the course level, and the maximum fees will be the graduate maximum if a student is enrolled for any graduate hours.

Tuition

Students classified as out-of-state are charged additional fees as noted in the summary below. The Office of Admissions is charged with the responsibility of assigning a residency classification to each student using regulations provided by the Tennessee Board of Regents. The student may appeal the decision to the Committee on Residency. Residency regulations of the Tennessee Board of Regents and information on appeals procedures are available at the Office of Admissions. RESIDENCY CLASSIFICATION MAY BE CHANGED ONLY BY THE RESIDENCY ADVISER, OFFICE OF ADMISSIONS.

SUMMARY OF COURSE FEES

	In-State Per Hour
Undergraduate	\$ 66
Graduate	92
Law	102
	Out-of-State Per Hour*
Undergraduate	\$213
Graduate	239
Law	258

*Total out-of-state student fees include the Maintenance Fee which is charged each student plus the additional tuition assessed to out-of-state students.

Fees for auditing courses are assessed on the same basis as fees for credit courses. Courses offered between terms, for concentrated periods during a term, or at specific locations, may be subject to fees on a per-hour basis only.

Activity Fee

All students enrolled at the University will pay a student activity fee of \$3.00 per hour for the summer session.

MISCELLANEOUS FEES

Adding and Dropping Courses

A fee of \$5.00 will be charged, beginning with the first day of the Late Registration period (May 28, 1992), for each change of course form processed, regardless of the number of course or section changes included on the form.

Application Fee

Each student submitting an application for admission to the University must pay, at the time of submitting the first application, a one-time non-refundable fee of \$5.00.

Automobile Registration

Each person who expects to operate and park any motor vehicle on the campus must purchase an official permit, which is valid for the semester, and register the vehicle in the Parking Office, Room 151, Administration Building. Proof of ownership must be presented when registering the vehicle and the student's fee payment/registration receipt must be presented to receive the parking permit. Parking permit fees range from \$15 to \$60, based on the level of parking desired.

Credit by Examination or Placement Examination

The fee for taking an examination for credit is \$45.00 minimum and an additional \$15.00 for each credit hour in excess of three (3) for which credit is awarded. This fee is non-refundable and must be paid prior to the examination. A fee of \$15.00 per credit hour will be charged when an application for credit is made under the Credit by Placement Examination Policy.

Graduation Fee

Each candidate for a degree from the University pays a \$25.00 fee to cover cost of the diploma, rental of cap and gown, and incidentals connected with the commencement exercises. This fee must be paid thirty days before graduation.

Laboratory Deposits

Certain courses in chemistry require breakage deposits from \$10.00 to \$20.00 per semester, depending upon the course. Any unused portion of these deposits will be refunded.

Late Registration

Students who do not complete registration (including the payment of fees) by the conclusion of Regular Registration (May 27) will be charged \$10.00 for any late registration.

Courses in Applied Music

The fee for applied music is \$30.00 per semester for each one-half hour lesson.

Music Locker Deposit

Music students are required to have a locker for storage of University-owned musical instruments or equipment. Personal instruments may also be stored in lockers. A deposit of \$3.00 for one semester or \$4.00 for two semesters is required on each locker issued. This deposit, less a service charge of \$1.50 per semester, will be refunded upon return of the lock. Students will be expected to pay for any damages.

Physical Education Locker and Towel Fee

Students enrolled in physical education courses must pay a fee of \$4.00 for the locker and towel issued them. Students must provide their own lock.

Transcripts

There is no fee for transcripts. However, official transcripts are limited to a maximum of five (5) per request. Transcripts are issued only at the request of the student in person or by letter. No transcript will be provided for a student who has any unfulfilled obligation to the University.

University College Fees

In addition to their \$5.00 application fee, students who apply to the University College must pay a screening fee of \$15.00, which is non-refundable. If accepted into the University College, the student must pay a non-refundable contract-advising fee of \$25.00.

Students who apply for credit for experiential learning will pay a fee of \$30.00 per credit hour for which credit is awarded. For students enrolled under a group contract, a maximum fee of \$180.00 will be assessed for credits assigned under the terms of the contract.

PAYMENT OF FEES

Fees may be paid as soon as the student receives a Class Schedule and Invoice Form. However, all fees **must** be paid by the deadline indicated on the student's Class Schedule and Invoice Form. All deadlines are noted in the fee deadline section of this publication and in the term calendar for each semester. **Registration is not complete until all fees are paid.**

Fees may be paid by cash, check, money order, Visa/MasterCard or through use of a MSU TIGER FUND\$ account. **Beginning May 21, 1992**, fee payments should be made at the Fee Payment Center, University Center, Third Floor. Students receiving financial aid awards should stop at the Fee Payment Center cashier's station. Students holding billing authorizations should stop at the Fee Adjustment/Billing Authorization station in the Fee Payment Center. Students receiving VA assistance are expected to pay fees in full.

Students will not have their names placed on class rolls until all fees are satisfied. All questions regarding fees, fee payment, and refunds should be directed to the Bursar's Office.

ALL OUTSTANDING FINANCIAL OBLIGATIONS TO THE UNIVERSITY MUST BE SATISFIED BY THE FIRST DAY OF CLASSES TO AVOID DELETION OF THE STUDENT FROM THE CLASS ROLLS.

FEE PAYMENT OPTIONS

A. Priority/Continuous Registration

Students who participate in the Priority/Continuous Registration and elect to pay fees prior to the start of the Fee Payment Deadline Period (May 21-22) have the following fee payment options:

1. **In person:** Fees may be paid in person at the Bursar's Office between 8:00 a.m. and 4:00 p.m., Monday through Friday, prior to May 21, 1992.
2. **Night Depository:** A night depository is located outside the Bursar's Office in the Administration Building. Payment by check or money order accompanied by the remittance copy of the Class Schedule and Invoice Form must be sealed in an envelope and can be deposited at any hour of the day prior to May 21, 1992.
3. **Mail-In Payment:** Fees may be paid by mail through May 15, 1992. Payment by check or money order for the exact amount of fees must be accompanied by the original copy of the Class Schedule and Invoice Form. Payments must be mailed to:
Memphis State University
P.O. Box 1000, Dep. 313
Memphis, TN 38148-0313

STUDENTS WHO ELECT TO PAY REGISTRATION FEES PRIOR TO THE START OF THE FEE PAYMENT DEADLINE PERIOD (MAY 21-22) MUST ENSURE THAT ALL OUTSTANDING FINANCIAL OBLIGATIONS TO THE UNIVERSITY HAVE BEEN SATISFIED BY THE FIRST DAY OF CLASSES TO AVOID DELETION FROM THE CLASS ROLLS.

Students who participate in the Priority/Continuous Registration and elect to pay fees during the Fee Payment Deadline Period (May 21-22) must pay all fees, including all outstanding financial obligations to the University, at the Fee Payment Center, University Center, Third Floor, by the indicated deadline on the student's Class Schedule and Invoice Form.

B. Regular Registration

Students who register during Regular Registration (May 25-27) must pay all fees at the Fee Payment Center, University Center, Third Floor, on the date of registration.

C. Late Registration

Students who register during Late Registration (May 28-29) must pay all fees at the Fee Payment Center, University Center, Third Floor, on the date of registration. A \$10.00 late registration fee will be assessed at this time.

Returned Checks/Charge Card Drafts

It is expected that a check or draft given to the University, for any reason, will be honored by the bank on which it is drawn. A check or draft dishonored by the bank on which it is drawn may be

presented a second time at the discretion of the University. A \$15.00 returned check/draft charge will be assessed for all checks/drafts returned. **Returned checks/drafts, used as payment of registration fees, which are not promptly redeemed, will result in the deletion of the student from the class rolls.**

"No More Checks" Status

The privilege of making payments for fees and charges by personal check and check cashing privileges will be revoked for any student who has had more than one returned check/draft within a twelve month period for a period of one (1) year from the date the last check is redeemed. A student will not be permitted to pay registration fees by check if any previous check in payment of registration fees has been returned. **Students on a "NO MORE CHECKS" status should be prepared to pay registration fees with cash, cashier's check, certified check, or by authorized charge card draft.**

FEE PAYMENT DEADLINE PERIOD

Priority/Continuous Registration (May 21-22):

All fees, including all outstanding financial obligations to the University, must be paid during this time for all students who participate in Priority/Continuous Registration.

Students who participate in Priority/Continuous Registration and fail to meet the fee payment deadline will be removed from all classes for which they are scheduled and will be required to begin registration again.

Regular Registration (May 25-27):

All fees, including all outstanding financial obligations to the University, must be paid on the date of registration for all students who register during Regular Registration. Students should not enter the Registration Center unless they are prepared to pay fees.

Students who participate in Regular Registration and fail to satisfy all financial obligations to the University on the date of registration will be removed from all classes for which they are scheduled and will be required to begin registration again.

Late Registration (May 28-29):

All fees, including all outstanding financial obligations to the University, must be paid on the date of registration for all students who register during Late Registration. Students should not enter the Registration Center unless they are prepared to pay fees.

Students who participate in Late Registration and fail to satisfy all financial obligations to the University on the date of registration will be removed from all classes for which they are scheduled and will be required to begin registration again.

STUDENT FEE REFUND PROCEDURES

The following refund percentages apply to students who withdraw from the University or who drop to a reduced number of semester hours.

Maintenance Fees, Out-of-State Tuition, Music Fees

A. 100% Refund:

1. A full (100%) refund of these fees will be provided for courses cancelled by the University and for the second summer courses dropped on or before July 6, 1992.
2. A full (100%) refund of these fees will be provided beginning at the moment of Priority/Continuous Registration and extending until the conclusion of Regular Registration (May 27).
3. A full (100%) refund of these fees will be provided in case of death.

B. 75% Refund:

A 75% refund of these fees will be provided beginning with the conclusion of Regular Registration and extending for a period of time as noted in the term calendar for each semester.

C. 25% Refund:

A 25% refund of these fees will be provided beginning at the expiration of the 75% refund period and extending for a period of time as noted in the term calendar for each semester.

Student Activity Fees

- A. A full (100%) refund of the Student Activity Fee will be provided beginning at the moment of Priority/Continuous Registration

and extending until the conclusion of Regular Registration (May 27) and for the second summer courses dropped on or before July 6, 1992.

- B. During the normal 75% refund period, a 90% refund of the Student Activity Fee will be provided.
- C. During the normal 25% refund period, a 75% refund of the Student Activity Fee will be provided.
- D. After the end of the normal 25% refund period, there will be no refund of the Student Activity Fee.

Parking Fees, Locker Fees, Desoto

- A. A full (100%) refund of these fees will be provided beginning at the moment of Priority/Continuous Registration and extending until the conclusion of Regular Registration (May 27).
- B. Upon the conclusion of Regular Registration, there will be no refund of these fees.

The University refund policy is based entirely upon the official date of the withdrawal or change of course which would result in a refund. Refunds beyond the specified date or percentage will not be made for reasons such as employment conflicts, health or medical problems, moving out of town, or other reasons which are beyond the University's control or responsibility.

Note on the semester calendar in the Schedule of Classes that the refund period ends **earlier** than the final deadline for dropping a course or withdrawal.

Fees, assessments and refunds for the summer sessions (first, second, and extended) are calculated separately for each session. Each session has refund deadlines, last day to add, last day to drop or withdraw, and other important dates listed in the term calendar and the registration calendar in the Schedule of Classes. It should be noted that the dropping and adding of classes between these sessions may result in the assessment of additional fees.

1992 SUMMER RESIDENCE LIFE REFUND DEADLINES

Deadlines to Receive Deposit Refunds

Summer Residents	1st Summer	2nd Summer
<u>100% Deadline</u>	<u>50% Deadline</u>	<u>50% Deadline</u>
May 1	May 25	July 6

APPEAL PROCEDURES FOR FEES & REFUNDS

A student may appeal the assessment, application, calculation or interpretation of any University fee, charge, deposit, or refund, or any University action connected with fees and charges. Questions should generally be discussed with personnel in the Bursar's Office. If a student is not satisfied with the resolution made by the Bursar's Office, a written appeal, on forms available in the Bursar's Office, can be made to the Associate Vice President for Finance; his determination may be appealed to the Vice President of Business and Finance, and his determination may be appealed to the President of the University. All appeals must be made in writing within ten (10) days of the previous decision. Traffic fines are subject to a separate appeal procedure.

I.D. CARD

ALL STUDENTS MUST OBTAIN A PERMANENT MEMPHIS STATE UNIVERSITY I.D. CARD. THIS INCLUDES PART-TIME STUDENTS, EVENING STUDENTS, UNCLASSIFIED STUDENTS, ETC.

The University issues to each student an identification card which bears his/her photograph and social security number. The card remains the property of the University and will be surrendered upon the request of a University official. A cardholder may possess only one university identification card at a time.

Students may obtain a replacement from the I.D. Office, Room 176, Administration Building, from 8:00 a.m. to 4:30 p.m. Monday through Friday. Students will be charged \$10.00 to replace a card that has been damaged, stolen or lost. A charge of \$2.00 will be made to make any change in data on a card. Students unable to obtain an I.D. card at an off-campus or special registration must go to the I.D. Office to have one made.

TIGER FUND\$, a debit card account program using the University I.D. card, is available to all Memphis State students. For more information contact the I.D. Office, Room 176, Administration Bldg.

MISCELLANEOUS ACADEMIC POLICIES & PROCEDURES

CHANGING ENROLLMENT STATUS

Change of Course (Add/Drop)

After a student's registration is complete, the class schedule may be changed by adding and/or dropping courses within a specified period only (see University registration calendar). After the last day to add, students will add/drop using the multi-copy Change of Course Application form. Hours when advisers are available may be obtained from the department of the student's major. The Evening Academic Services office hours are 12 noon-8:00 p.m. Monday through Thursday, and 8:30 a.m.-12 noon on Saturday. Time limits for add/drop are outlined in the registration calendar. No fees will be charged for any change-of-course action until the first day of classes. There is no charge for a change made as a result of the University cancelling a course.

Permission to add or drop a course after the deadlines shown in the semester calendar must be obtained from the appropriate college dean for undergraduates and the graduate dean for graduate students.

Students enrolled in one course who wish to drop must withdraw from the University.

Withdrawal Procedures

Students who participated in Priority/Continuous or Regular Registration and need to cancel their registration **prior to the first day of classes** (May 28 - 1st and Extended and July 7 - 2nd) should bring their Class Schedule and Invoice Form to the Registration Center or Room 161, Administration Building (see calendar for dates and times open). May 27 and July 6 are the 100% refund deadlines.

Students may withdraw from the University beginning the first day of classes by contacting the appropriate University official.

- (1) Undergraduate Students—Center for Student Development, Room 120, Scates Hall
- (2) Evening/Saturday Students—Dean, Evening Academic Services, Room 167, Administration Building
- (3) Graduate Students—Dean of Graduate Studies, Room 315, Administration Building

Time limits for withdrawals are stated in the semester calendar.

Change of College or Major

Undergraduate students in the Colleges of Arts and Sciences, Business and Economics, Communication and Fine Arts, Education, Engineering, and the University College may change their college or major by completing an application at the designated office of the college for the new major. These offices are as follows:

College	Office	Location	Telephone
Arts & Sciences	Dean's Office	MI 217	678-2254
Business and Economics	College Adviser	BB 114	678-2855
Communication & Fine Arts	Dean's Office	CFA 232	678-2350
Education	College Adviser	ED 202	678-2728
Engineering	College Adviser	EN 259	678-3247
University College	Dean's Office	JN G-1	678-2716

Graduate students may clarify their eligibility to change their major or classification by contacting the Graduate School Office, Room 315, Administration Building.

Students may change adviser by making application to the college in which they are currently enrolled.

Change of Name, Address, or Social Security Number

It is imperative that students keep their name and address current on University records. Opportunity for changing addresses is provided on the Registration Permit in the registration materials. In order to change social security number or name, the student must come to the Records Office, Room 119, Administration Building.

Students who move should leave a forwarding address with the Post Office so that all University mail will reach them at their new address; however, students must also change their address in the Records Office, Room 119, Administration Building.

IMPORTANT: All changes should be made early in the term to insure their processing before the next semester.

COURSE NUMBERING SYSTEM

Courses are numbered according to the following system:

Less than 1000	Courses primarily for remedial and developmental students or non-native speakers of English.
1000-1999	Courses primarily for freshmen
2000-2999	Courses primarily for sophomores
3000-3999	Courses primarily for juniors
4000-4999	Courses primarily for seniors
5000-5999	Graduate courses designed for <i>personal/professional development</i> , not applicable to degree programs.
6000-6999	Courses equivalent to 4000 level senior courses for which a limited amount of graduate credit may be earned. Students will be expected to do more work and/or to perform at a higher level to receive graduate credit.
7000-9000	Courses open primarily to master's students.
8000-8999	Courses open primarily to post-master's students.

COURSE LOAD LIMITATIONS

UNDERGRADUATE STUDENTS MAXIMUM LOAD DURING SUMMER TERMS (FULL TIME CLASSIFICATION)

TERM	MINIMUM HOURS FOR FULL TIME CLASSIFICATION	MAXIMUM HOURS
First or Second	*	8
Extended Summer Only	*	16
Extended and First or Second	*	11
Extended and First and Second	*	16

* Any enrollment of less than 12 hours for all summer terms combined is defined as being less than full-time. The minimum hours of enrollment required for full-time classification is 12 hours for any combination of Extended, First and Second Summer Terms.

GRADUATE STUDENTS MAXIMUM LOAD DURING SUMMER TERMS (FULL TIME CLASSIFICATION)

TERM	MINIMUM HOURS FOR FULL TIME CLASSIFICATION	MAXIMUM HOURS
First or Second	*	6
Extended Summer Only	*	12
Extended and First or Second	*	9
Extended and First and Second	*	12

* Any enrollment of less than 9 hours for all summer terms combined is defined as being less than full-time. The minimum hours of enrollment required for full-time classification is 9 hours for any combination of Extended, First and Second Summer Terms.

GRADE REPORTS

A grade report showing the grade received, credit hours earned, and quality points earned, is mailed to the permanent address of each student at the end of the semester. The grade report will show cumulative hours attempted, hours earned, and grade point average.

Withholding of Grade Reports

The University is required by State law to withhold grade reports, transcripts, and diplomas from students who have outstanding financial obligations to the University. Previous semester grades which were withheld may be obtained (with the proper release card and identification) in the Records Office, Room 119, Administration Building.

THE RECORDS OFFICE WILL NOT RELEASE ANY GRADE EXCEPT BY THE OFFICIAL COPY SENT BY MAIL TO PROTECT THE CONFIDENTIAL NATURE OF THE STUDENT'S RECORD, NO GRADES WILL BE RELEASED BY TELEPHONE.

ACADEMIC STATUS AND RETENTION

Students will be notified of their academic status at the end of each semester through their official grade report. Grades are mailed to all students who have no financial holds with the University.

A complete statement of the University's academic status and retention policy may be found in the Bulletin. Specific questions concerning academic probation/suspension should be directed to the Undergraduate Academic Retention Office, Room 167, Administration Building. Office hours are 12 noon to 8 p.m. Monday through Thursday, and 8:30 a.m. to noon on Saturday except during registration. For more information call 678-2393.

UNDERGRADUATE ACADEMIC RETENTION SCALE

Cumulative Hours Attempted	Minimum QPA
0 — 14.99	No Minimum
15 — 29.99	1.40
30 — 50.99	1.70
51 — 67.99	1.90
68 and above	2.00

Note: After one suspension, a student is required to remain out of the University the following semester. If the suspension occurs at the end of spring semester, the student must remain out of the University the summer session and following fall semester.

REPETITION OF COURSES

Summer, 1988 was the implementation term for the revised repeat policy as stated in the 1987-88 Undergraduate Catalog:

A student may not attempt the same course more than three times for the purpose of obtaining a passing grade or higher

grade. Exceptions to this limitation may be made by the dean of the college from which the student intends to graduate. These exceptions must be approved prior to the student's registration for the fourth and any subsequent attempts of the same course.

The student's quality point average will be computed as follows:

Attempt	Grade(s) Included In computation
1st	Original grade earned
2nd	Only grade in 2nd attempt
3rd and subsequent ..	Grade earned in 2nd attempt averaged with grade(s) earned in ALL subsequent attempts

The record will continue to reflect all grades earned in the same course.

STUDENTS WITH DISABILITIES

Early registration permits can be issued by the Office for Students with Disabilities (OSD) to allow eligible students to register on the first day or any convenient time during Priority Registration. The purpose of this procedure is to allow students to adequately plan for disability related needs. Generally, students with impairment of mobility, vision, hearing and specific learning disabilities are eligible for early registration permits if they have a registration packet. Personal attendants and academic aids employed to work for students with disabilities may also get early permits so their schedules can be coordinated to accommodate the students for whom they work.

REGISTRATION PROCEDURES

1. See academic adviser and get signed Section Request Form.
2. Students who need OSD assistance in planning their schedule should request it as soon as possible.
3. To get an early registration permit, present registration packet and signed Section Request Form in OSD
4. Take registration materials, completed Section Request Form and early permit card to Registration Center.
5. After completing registration, take the Class Schedule and Invoice Form to OSD for Needs Assessment so that necessary academic accommodations and resources can be planned.
6. Students who drop or add courses after the Needs Assessment is completed should take a revised copy of their schedule back to OSD.
7. Students on authorized billing from state rehabilitation agencies should make plans with their counselor to meet the appropriate fee payment deadline. If there is a problem with this, contact OSD for assistance.

Students registering for Remedial and Developmental Studies courses should contact the Developmental Studies Office in 171 Administration Building (678-2028) to reserve R&DS classes.

For further information or assistance, please contact the Office for Students with Disabilities, 215 Scates, 678-2880 (Voice and TDD).



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Directory of Classes

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COURSE OFFERINGS FOR SUMMER 1992

How To Read The Schedule (This is not a part of the current Schedule of Classes)

The College of Arts and

Sciences

Dr. William E. Carpenter, Dean
Mitchell Hall, Room 219

Anthropology (ANTH-E010)

Dr. Stanley Hyland, Chairman
Room 124, Clement Building

College

Dean's Name

Dean's Office

Department Name,
Abbreviation, and
Code Number

Department Chairman

Department Chairman's Office

1200	Man and Culture	30001 301	0900-1200	3 00 Hrs	Day	MTWThF	CL115	Kenaston
3321	Arch Field Tech I	(01) 301	TBA	3 00 Hrs			TBA	Peterson
3322	Arch Field Tech II	(01) 301	TBA	3 00 Hrs			TBA	Peterson
4381	Archeo Lab & Research	(01) 301	TBA	3 00 Hrs			TBA	Peterson

*NOTE: Section number in the summer designates term.
1XX = 1st Term, 2XX = 2nd Term, 3XX = Extended T

GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—
6321 Archeo Field Control (01) 301 TBA 3 00 Hrs Peterson

(01) OFF-CAMPUS FIELDWORK - INSTRUCTOR'S PERMISSION REQUIRED

Course No.	Course Title	No. of Hours	Credit
1200	Man and Culture	3.00 Hrs.	

Index No.	Section No.	Time Offered	*Day or Night	Days of Week	Bldg. and Room	Instructor's Name
30001	301	0900-12:00	Day	MTWThF	CL115	Kenaston

Footnote symbol

Footnote

*Class begins before 5.00 p.m.

NOTE. Tuesday is shown as "T"

Thursday is shown as "Th"

BUILDING ABBREVIATIONS

Annex I (Navy ROTC) A1
Art Building AB
Athletic Office Building ATH
Brister Library BL
Brister Library Tower BT
Business Administration Building BB
Business Administration Office Building BO
Campus School CS
Child Development Center CDC
Clement Hall CL
Chucalissa CHU
Communication & Fine Arts Building CFA
Education Annex (Army ROTC Annex II) A2
Education Building ED
Ellington Biology Building EB
Engineering Building EN
Engineering Lecture Hall EL
Engineering Technology Building ET
Fieldhouse FH

Health Center HC
Johnson Hall JN
Jones Hall JO
Law Building LAW
Life Science Building LS
Manning Hall MN
Meeman Journalism Building MJ
Mitchell Hall MI
Music Building MU
Patterson Hall PT
Physical Education Building PB
Psychology Auditorium PA
Psychology Building PY
Smith Chemistry Building SM
Special Education Building SE
Speech & Hearing Center SHC
Theatre & Communication Arts Building TC
To Be Arranged TBA
Winfield Dunn Building WD

Political Science (Pols-E370)

Dr. Kenneth Holland, Chair

427 Clement Hall, 678-2395

3601	Public Admin	3.00 Hrs.			
30496 101	0530-0930	Night	TTh	CL415	Cox
4501	Cont Prob Intl Reltns	3.00 Hrs.			
30498 101	0855-1035	Day	MTWThF	CL413	Maffett
4504	International Law	3.00 Hrs.			
30499 101	1050-1230	Day	MTWThF	CL415	Schmidt
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
6501	Cont Prob Intl Reltns	3.00 Hrs.			
30501 101	0855-1035	Day	MTWThF	CL413	Maffett
6504	International Law	3.00 Hrs.			
30502 101	1050-1230	Day	MTWThF	CL415	Schmidt
7605	Sem Public Personnel Adm	3.00 Hrs.			
30504 101	0530-0930	Night	TTh	CL409	Barth
7620	Health Ethics	3.00 Hrs.			
30509 101	0530-0940	Night	MW	CL409	Marty
8605	Sem Public Personnel Adm	3.00 Hrs.			
30514 101	0530-0930	Night	TTh	CL409	Barth
8620	Health Ethics	3.00 Hrs.			
30515 101	0530-0940	Night	MW	CL409	Marty

Psychology (Psyc-E390)

Dr. Andrew W. Meyers, Chair

202 Psychology, 678-2145

1101	Gen Psychology I	3.00 Hrs.			
30516 101	0855-1035	Day	MTWThF	PY219	Bernard
30517 102	0530-0815	Night	MTW	PY204	Renner
3001	Psychological Statistics	4.00 Hrs.			
30519 101	0835-1035	Day	MTWThF	PY244	Lupfer M
3002	Intro Psych Research	4.00 Hrs.			
30521 101	0855-1035	Day	MTWThF	PY346	Marks
3002	Intro Psyc Research Lab	0.00 Hrs.			
30520 111	1045-1220	Day	MWTh	PY346	Marks
3102	Abnormal Psychology	3.00 Hrs.			
30522 101	1050-1230	Day	MTWThF	PY244	Morgan
3103	Child Psychology	3.00 Hrs.			
30523 101	1050-1230	Day	MTWThF	PY230	Cohen
3305	Psyc Learning/Memory	3.00 Hrs.			
30524 101	0855-1035	Day	MTWThF	PY360	Leeming
3506	Human Sexuality	3.00 Hrs.			
30526 101	1050-1230	Day	MTWThF	PY204	Lupfer S
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
7305	Quant Meth Review Rsch	3.00 Hrs.			
30533 101	0115-0505	Day	MW	PY232	Berman
7614	Prac School Psyc	3.00 Hrs.			
30540 101	TBA			PY	Fagan
8305	Quant Meth Review Rsch	3.00 Hrs.			
30550 101	0115-0505	Day	MW	PY232	Berman
8614	Prac School Psyc	3.00 Hrs.			
30557 101	TBA			PY	Fagan

Sociology (Soci-E410)

Dr. Rebecca Guy, Chair

231 Clement Hall, 678-2611

1111	Introductory Sociology	3.00 Hrs.			
30569 101	0700-0840	Day	MTWThF	CL135	Michel
30570 102	0855-1035	Day	MTWThF	CL135	Takayama
30571 103	1050-1230	Day	MTWThF	CL135	Brown
30572 104	0500-0900	Night	TTh	CL203	Donnenwerth
1112	Contemp Social Problems	3.00 Hrs.			
30576 101	0855-1035	Day	MTWThF	CL133	Brown
3401	Social Inequality	3.00 Hrs.			
30579 101	1050-1230	Day	MTWThF	CL203	Takayama
3422	Rac/ Ethnc Minorities	3.00 Hrs.			
30581 101	0855-1035	Day	MTWThF	CL137	Warren
3432	Soci of Gender Roles	3.00 Hrs.			
30582 101	0700-0840	Day	MTWThF	CL215	Guy
3501	Soc Deviant Behavior	3.00 Hrs.			
30584 101	1050-1230	Day	MTWThF	CL233	Henderson
3541	Criminology	3.00 Hrs.			
30585 101	0855-1035	Day	MTWThF	CL203	Michel
3831	Marriage and Family	3.00 Hrs.			
30586 101	1050-1230	Day	MTWThF	CL203	Staff
30587 102	0530-0730	Night	MTWTh	CL233	Ventimiglia
(01) 4912	Directed Indiv Study	1.00 Hrs.			
30593 101	TBA			CL	Staff
(01) 4912	Directed Indiv Study	2.00 Hrs.			
30595 102	TBA			CL	Staff
(01) 4912	Directed Indiv Study	3.00 Hrs.			
30597 103	TBA			CL	Staff
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
7442	Sociology of Poverty	3.00 Hrs.			
30600 101	0500-0900	Night	MW	CL215	Donnenwerth
7511	Theories of Deviance	3.00 Hrs.			
30601 101	0500-0900	Night	TTh	CL135	Preston

7852	Soci Mental Illness	3.00 Hrs.			
30604 101	1050-1230	Day	MTWThF	CL201	Enck
8442	Sociology of Poverty	3.00 Hrs.			
30607 101	0500-0900	Night	MW	CL215	Donnenwerth
8511	Theories of Deviance	3.00 Hrs.			
30608 101	0500-0900	Night	TTh	CL135	Preston
8852	Soci Mental Illness	3.00 Hrs.			
30611 101	1050-1230	Day	MTWThF	CL201	Enck

(01) RESTRICTED. PICK UP FORMS CL 231.

Division of Social Work (Swrk-E470)

Dr. Morris D. Klass, Director

229B Clement Hall, 678-2615

3901	Soc Wrk. Profssn & Prac	3.00 Hrs.			
30612 101	1050-1230	Day	MTWThF	CL137	Dawson

The Fogelman College of Business and Economics

Dr. Otis Baskin, Dean

432 Business Administration, 678-2432

REGISTRATION FOR UPPER DIVISION COURSES

(Courses numbered 3000 through 4999)

Any student seeking a degree in The Fogelman College of Business and Economics must: (1) have completed all required lower division business administration courses with a minimum grade of C in each; (2) have a minimum quality point average of 2.25 (Accounting majors 2.5) in all required lower division business administration core courses and in MATH 1211; (3) have accumulated 55 hours of course work including the required 9 semester hours of English, MATH 1211 and 1312 and the lower division business administration core; and (4) make application for admission to upper division business administration course work and for admission to business administration major program. Application forms may be obtained from the Office of the Assistant to the Dean for Undergraduate Programs.

Any exception to the above requirements must be granted by the Dean of The Fogelman College of Business and Economics or the Assistant to the Dean for Undergraduate Programs.

School of Accountancy (Acct-H510)

Dr. Ken Austin, Interim Director

200 Business Admin, 678-2445

2010	Fund of Acct I	3.00 Hrs.			
30642 101	0855-1035	Day	MTWThF	BB128	Austin
30643 102	0530-0735	Night	MTWTh	BB128	Staff
2020	Fund of Acct II	3.00 Hrs.			
30646 101	0855-1035	Day	MTWThF	BB269	Staff
2410	Microcomputer Applicatns	3.00 Hrs.			
30649 101	0745-0945	Night	MTWTh	BB267	Lin
3110	Intermediate Acctng I	3.00 Hrs.			
30651 101	1050-1230	Day	MTWThF	BB271	Minnier
30652 102	0530-0735	Night	MTWTh	BB271	Staff
4240	Auditing	3.00 Hrs.			
30659 101	0530-0735	Night	MTWTh	BB269	Eaton
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
6240	Auditing	3.00 Hrs.			
30667 101	0530-0735	Night	MTWTh	BB269	Eaton
7000	Financial Accounting	3.00 Hrs.			
30669 101	0745-0945	Night	MTWTh	BB268	Lukawitz
7110	Mgrial Acct/Decisn Mkrs	3.00 Hrs.			
30670 101	0530-0735	Night	MTWTh	BB274	Maddocks

First Summer Term

1521	Grphics/Descrp Geom Lab	0.00 Hrs.				
31835 111	1245-0325	Day	MW	ET318	Cremer	
3232	Digital Technology	3.00 Hrs.				
31840 101	0855-1005	Day	MTWThF	ET238	Williams	
3232	Digital Tech Lab	0.00 Hrs.				
31839 111	TBA			ET227	Williams	
3401	Strength of Materials	3.00 Hrs.				
31841 101	0530-0730	Night	MTWTh	ET301	Hochstein	
3440	Proj Cost Evaluation I	3.00 Hrs.				
31844 101	0530-0730	Night	MTWTh	ET238	Davis	
3520	Arch Design II	4.00 Hrs.				
31845 101	0855-1230	Day	MTWThF	ET312	Bryan-Hagge	
4261	C Programming	4.00 Hrs.				
31847 101	0530-0730	Night	MTWTh	ET301	Simons	
4261	C Programming Lab	0.00 Hrs.				
31846 111	0745-0900	Night	TTh	ET236	Simons	
4474	Automtn & Robotics	3.00 Hrs.				
31850 101	0240-0440	Day	MTW	ET200	Day	
4474	Automtn & Robotics Lab	0.00 Hrs.				
31849 111	TBA			ET226	Day	
4944	Problems In Technology	3.00 Hrs.				
31851 101	0530-0730	Night	MTWTh	ET301A	Brooks	
—GRAOuate—OPEN ONLY TO STUENTS FULLY ADMITTEO TO GRAOuate SCHOOL—						
6474	Automtn & Robotics	3.00 Hrs.				
31853 101	0240-0440	Day	MTW	ET200	Day	
6474	Automtn & Robotics Lab	0.00 Hrs.				
31852 111	TBA			ET226	Day	
7991	Projects I	3.00 Hrs.				
31854 101	TBA			ET205	Staff	
7996	Thesis	3.00 Hrs.				
31856 101	TBA			ET205	Staff	

The University College
Dr. H. Ramsey Fowler, Dean
G-1 Johnson Hall, 678-2716

The University College (Univ-R950)

1005	Directed Study	1.00 Hrs.				
31858 101	TBA			TBA	Staff	
1005	Directed Study	2.00 Hrs.				
31861 102	TBA			TBA	Staff	
1005	Directed Study	3.00 Hrs.				
31864 103	TBA			TBA	Staff	
2110	Field Experience	1.00 Hrs.				
31867 101	TBA			TBA	Staff	
2110	Field Experience	2.00 Hrs.				
31870 102	TBA			TBA	Staff	
2110	Field Experience	3.00 Hrs.				
31873 103	TBA			TBA	Staff	
2211	Law Office Management	3.00 Hrs.				
31879 101	0530-0730	Night	MTWTh	MN204	Haynes	
4110	Internship	3.00 Hrs.				
31882 101	TBA			TBA	Staff	
4380	Independent Study	1.00 Hrs.				
31886 101	TBA			TBA	Staff	
4380	Independent Study	2.00 Hrs.				
31889 102	TBA			TBA	Staff	
4380	Independent Study	3.00 Hrs.				
31892 103	TBA			TBA	Staff	

DEPT NOTE: UNIV 1005, 2110, 4110 AND 4380 ARE OPEN TO STUDENTS ENROLLED IN UNIVERSITY COLLEGE. OUT OF CLASS LEARNING CONTRACTS MUST BE APPROVED BY THE DEAN BEFORE ENROLLMENT.

Loewenberg School of Nursing
Dr. Marjorie Luttrell, Interim Dean
316 Manning Hall, 678-2020

Nursing (Nurs-U970)

3002	Nursing Theories	2.00 Hrs.				
31896 101	0800-0955	Day	TWTh	MN318	Mynatt	
3101	Health Assessment	3.00 Hrs.				
31899 101	1000-1155	Day	TWTh	MN318	Tillis	
3101	Health Assessment Lab	0.00 Hrs.				
31897 111	0100-0255	Day	TWTh	HC308	Tillis	
31898 112	0100-0255	Day	TWTh	HC308	Mynatt	

Second Summer Term

Audiology and Speech Pathology (Ausp-V915)

Dr. Maurice Mendel, Chair

273A Speech & Hearing Ctr, 678-5800

—GRAOuate—OPEN ONLY TO STUENTS FULLY ADMITTEO TO GRAOuate SCHOOL—

7126	Hearing Impairment/Aging	3.00 Hrs.				
31904 101	0100-0440	Day	MW	SHC270	Wark	
7202	Motor Speech Dis/Child	3.00 Hrs.				
31905 101	0100-0440	Day	MW	SHC304	Orlikoff	
7210	Sem Speech Pathology	3.00 Hrs.				
31907 101	TBA			SHC304	Kamhi	
7309	Sp Rehab/Head-Neck Path	3.00 Hrs.				
31910 101	0530-0910	Night	MW	SHC304	Kahane	
8126	Hearing Impairment/Aging	3.00 Hrs.				
31949 101	0100-0440	Day	MW	SHC270	Wark	
8202	Motor Speech Dis/Child	3.00 Hrs.				
31956 101	0100-0440	Day	MW	SHC304	Orlikoff	
8210	Sem Speech Pathology	3.00 Hrs.				
31958 101	TBA			SHC304	Kamhi	
8309	Sp Rehab/Head-Neck Path	3.00 Hrs.				
31969 101	0530-0910	Night	MW	SHC304	Kahane	

Remedial & Developmental Studies (R&Ds-V986)

Mr. R. Wilson Walker, Dean

171 Administration, 678-2028

0820	Develop Algebra I	3.00 Hrs.				
31974 101	0855-1035	Day	MTWThF	TBA	Staff	
31975 102	0530-0730	Night	MTWTh	TBA	Staff	
0821	Develop Algebra II	3.00 Hrs.				
31976 101	1050-1230	Day	MTWThF	TBA	Staff	

DEPT NOTE: STUDENTS ENROLLED IN R&DS COURSES MAY ALSO BE REQUIRED TO ENROLL IN A ONE-HOUR LAB THE SAME SEMESTER. RESTRICTED COURSE APPROVAL MUST BE GRANTED BY THE DEVELOPMENTAL STUDIES OFFICE. PICK UP FORMS AD 171.

Second Summer Term

The College of Arts and Sciences

Dr. William E. Carpenter, Dean

217 Mitchell Hall, 678-3598

Anthropology (Anth-E010)

Dr. Stanley Hyland, Chair

123 Clement, 678-2080

4325	Archaeo Field Technique	3.00 Hrs.				
30003 201	TBA		MTWThF	TBA	Staff	
4326	Archaeo Lab Analysis	3.00 Hrs.				
30005 201	TBA		MTWThF	TBA	Staff	
4985	Direct Ind Research	3.00 Hrs.				
30007 201	TBA			TBA	Staff	

—GRAOuate—OPEN ONLY TO STUENTS FULLY ADMITTEO TO GRAOuate SCHOOL—

6325	Archaeo Field Technique	3.00 Hrs.				
30009 201	TBA		MTWThF	TBA	Staff	
6326	Archaeo Lab Analysis	3.00 Hrs.				
30011 201	TBA		MTWThF	TBA	Staff	

Biology (Biol-E060)

Dr. Harold Bancroft, Asst. Chair

106 Ellington Bldg, 678-2581

1102	Human Perspective II	4.00 Hrs.				
30019 201	0700-0840	Day	MTWThF	LS239	Miller	
30020 202	0855-1035	Day	MTWThF	LS239	Miller	
1102	Human Perspective II Lab	0.00 Hrs.				
30017 211	0700-0840	Day	MWTh	LS239	Staff	
30018 212	0855-1035	Day	MWTh	LS237	Staff	
1112	General Biology II	4.00 Hrs.				
30024 201	0855-1035	Day	MTWThF	EB209	Gutzke	
1112	General Biol II Lab	0.00 Hrs.				
30023 211	1050-1230	Day	MWTh	EB231	Staff	
1732	Anat Physiology	4.00 Hrs.				
30033 201	0855-1035	Day	MTWThF	LS207	Biggers	
1732	Anat Physiology Lab	0.00 Hrs.				
30031 211	0700-0840	Day	MWTh	LS247	Staff	
30032 212	1050-1230	Day	MWTh	LS247	Staff	
3072	Genetics	3.00 Hrs.				
30034 201	0855-1035	Day	MTWThF	LS425	Beck	
3073	Genetics Lab	1.00 Hrs.				
30035 211	1050-1230	Day	MTWThF	EB303	Staff	

7701	Research Problems	2.00 Hrs.			
30278 201	TBA		TBA	Staff	
7701	Research Problems	3.00 Hrs.			
30281 201	TBA		TBA	Staff	
7896	Capstone Project	1.00 Hrs.			
30284 201	TBA		TBA	Staff	
7896	Capstone Project	3.00 Hrs.			
30287 201	TBA		TBA	Staff	

Geological Sciences
Dr. Phil B. Deboo, Chair
402E Smith Chemistry, 678-2177

Geology (Geol-E235)					
1101	Physical Geology	4.00 Hrs.			
30292 201	0855-1035	Day	MTWThF	SM400	Staff
1101	Physical Geology Lab	0.00 Hrs.			
30290 211	0740-0840	Day	MTWThF	SM413A	Staff
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
7996	Thesis	1.00 Hrs.			
30295 201	TBA			SM427	Staff
7996	Thesis	3.00 Hrs.			
30297 201	TBA			SM427	Staff
7996	Thesis	6.00 Hrs.			
30299 201	TBA			SM427	Staff

Geophysics (Geop-E237)					
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
7996	Thesis	1.00 Hrs.			
30301 201	TBA			SM402	Staff
7996	Thesis	3.00 Hrs.			
30303 201	TBA			SM402	Staff
7996	Thesis	6.00 Hrs.			
30305 201	TBA			SM402	Staff

History (Hist-E240)
Dr. Abraham Kriegel, Chair
100 Mitchell Hall, 678-2515

2601	U S To 1877	3.00 Hrs.			
30317 201	0700-0840	Day	MTWThF	MI305	Staff
30318 202	0855-1035	Day	MTWThF	MI307	Staff
30319 203	1050-1230	Day	MTWThF	MI307	Staff
30320 204	1050-1230	Day	MTWThF	MI319	Staff
30321 205	1245-0225	Day	MTWThF	MI305	Staff
2602	The U S Since 1877	3.00 Hrs.			
30327 201	0855-1035	Day	MTWThF	MI323	Staff
30328 202	1050-1230	Day	MTWThF	MI305	Staff
30329 203	1050-1230	Day	MTWThF	MI203	Staff
30330 204	1245-0225	Day	MTWThF	MI323	Staff
30331 205	0530-0730	Night	MTWTh	MI305	Staff
3900	Tennessee	3.00 Hrs.			
30334 201	0700-0840	Day	MTWThF	MI209	Kalin
4824	Business History	3.00 Hrs.			
30339 201	0530-0730	Night	MTWTh	MI323	Fickle
4941	Hist American Indian	3.00 Hrs.			
30340 201	0855-1035	Day	MTWThF	MI205	Hawes
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
6824	Business History	3.00 Hrs.			
30342 201	0530-0730	Night	MTWTh	MI323	Fickle
6941	Hist American Indian	3.00 Hrs.			
30343 201	0855-1035	Day	MTWThF	MI205	Hawes

Mathematical Sciences
Dr. Cecil Rousseau, Interim Chair
373 Winfield Dunn, 678-2482

Mathematics (Math-E280)					
1181	Concepts of Number	3.00 Hrs.			
30361 201	0855-1035	Day	MTWThF	WD207	Staff
30362 202	1050-1230	Day	MTWThF	WD207	Staff
1182	Concepts of Algebra	3.00 Hrs.			
30365 201	0700-0840	Day	MTWThF	WD209	Staff
30366 202	0855-1035	Day	MTWThF	WD123	Staff
30367 203	1050-1230	Day	MTWThF	WD209	Staff
30368 204	0530-0735	Night	MTWTh	WD125	Staff
1211	College Algebra	3.00 Hrs.			
30376 201	0855-1035	Day	MTWThF	WD227	Staff
30377 202	0855-1035	Day	MTWThF	WD129	Staff
30378 203	1050-1230	Day	MTWThF	WD129	Staff
30379 204	1050-1230	Day	MTWThF	WD227	Staff
30380 205	0530-0735	Night	MTWTh	WD227	Staff
1212	Trigonometry	3.00 Hrs.			
30382 201	1050-1230	Day	MTWThF	WD249	Staff

1312	Elementary Calculus	3.00 Hrs.			
30390 201	0700-0840	Day	MTWThF	WD207	Staff
30391 202	0855-1035	Day	MTWThF	WD201	Staff
30392 203	0855-1035	Day	MTWThF	WD225	Staff
30393 204	1050-1230	Day	MTWThF	WD351	Staff
30394 205	0530-0735	Night	MTWTh	WD209	Staff
3391	Differential Equations	3.00 Hrs.			
30404 201	0855-1035	Day	MTWThF	WD231	Dwiggins
4611	Statistical Methods I	3.00 Hrs.			
30406 201	1050-1230	Day	MTWThF	WD123	Staff
4613	Intro Stat Theory	3.00 Hrs.			
30407 201	0855-1035	Day	MTWThF	WD243	Deng
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
6611	Statistical Methods I	3.00 Hrs.			
30410 201	1050-1230	Day	MTWThF	WD123	Staff
6613	Intro Stat Theory	3.00 Hrs.			
30411 201	0855-1035	Day	MTWThF	WD243	Deng
7660	App Time Series Analy	3.00 Hrs.			
30413 201	0855-1035	Day	MTWThF	WD247	Deng
7681	Probability Sec Tchr	3.00 Hrs.			
30414 201	0855-1035	Day	MTWThF	WD251	Staff
8660	App Time Series Analy	3.00 Hrs.			
30415 201	0855-1035	Day	MTWThF	WD247	Deng

Computer Science (Comp-E285)					
(01) 1200	Computer Literacy	4.00 Hrs.			
30432 201	0530-0735	Night	MTWTh	WD233	Staff
1200	Computer Literacy Lab	0.00 Hrs.			
30426 211	0315-0515	Day	MTWTh	WD210	Staff
30427 212	0315-0515	Day	MTWTh	WD230	Staff
30428 213	0745-0945	Night	MTWTh	WD210	Staff
30429 214	0745-0945	Night	MTWTh	WD230	Staff
2150	Data Structures	3.00 Hrs.			
30436 201	0855-1035	Day	MTWThF	WD203	Brooks
3230	Assembly Lang Program	3.00 Hrs.			
30437 201	1050-1230	Day	MTWThF	WD201	Brooks
(01) STUDENTS REGISTERING FOR LECTURE/LAB COURSES MUST ENROLL IN BOTH.					

Philosophy (Phil-E330)
Dr. Nancy Simco, Chair
327 Clement Hall, 678-2535

1101	Classical Issues/ Phil	3.00 Hrs.			
30447 201	1050-1230	Day	MTWThF	CL315	Staff
1611	Elementary Logic	3.00 Hrs.			
30449 201	0855-1035	Day	MTWThF	CL315	Roche
30450 202	0530-0730	Night	MTWTh	CL315	Staff

Physics (Phys-E350)
Dr. Michael Garland, Chair
216 Manning Hall, 678-2620

1101	Introductory Physics	4.00 Hrs.			
30456 201	0855-1035	Day	MTWThF	MN201	Marchini
1101	Intro Physics Lab	0.00 Hrs.			
30453 211	1040-1230	Day	TTh	MN221	Staff
30454 212	0115-0305	Day	TTh	MN221	Staff
1102	Survey of Astronomy	4.00 Hrs.			
30461 201	1050-1230	Day	MTWThF	MN325	Klumpe
1102	Survey of Astronomy Lab	0.00 Hrs.			
30458 211	0855-1035	Day	TTh	MN334	Staff
30459 212	0115-0305	Day	TTh	MN334	Staff
2112	General Physics	4.00 Hrs.			
30473 201	0855-1035	Day	MTWThF	MN222	Hanneken
30474 202	1050-1230	Day	MTWThF	MN332	Okelly
2112	General Physics Lab	0.00 Hrs.			
30469 211	1040-1230	Day	TTh	MN224	Staff
30470 212	0115-0305	Day	MW	MN224	Staff
30471 213	0115-0305	Day	TTh	MN224	Staff
2511	Physics-Science & En	4.00 Hrs.			
30479 201	0855-1035	Day	MTWThF	MN204	Staff
2511	Phys-Sci & Engr Lab	0.00 Hrs.			
30477 211	1040-1230	Day	MW	MN224	Staff
2512	Physics-Sci & Engr	4.00 Hrs.			
30485 201	0855-1035	Day	MTWThF	MN202	Jahan
2512	Phys Sci & Engr Lab	0.00 Hrs.			
30482 211	1040-1230	Day	TTh	MN224	Staff
30483 212	0115-0305	Day	MW	MN224	Staff
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—					
(01) 7020	Fund Cncpt Contemp Phys	3.00 Hrs.			
30486 201	0100-0430	Day	MTWThF	MN340	Marchini
(01) 7021	Physics Practicum II	1.00 Hrs.			
30487 201	TBA			MN	Marchini
7996	Thesis	1.00 Hrs.			
30491 201	TBA			MN	Staff
7996	Thesis	3.00 Hrs.			
30493 201	TBA			MN	Staff
(01) RESTRICTED. SEE DR. MARCHINI, MN 115.					

Political Science (Pols-E370)

Dr. Kenneth Holland, Chair
427 Clement Hall, 678-2395

1100	American Government	3.00 Hrs.			
30494 201	0855-1035	Day	MTWThF	CL415	Mahood
3405	Intro Law/Jurisprudence	3.00 Hrs.			
30495 201	1050-1230	Day	MTWThF	CL413	Holland

Psychology (Psyc-E390)

Dr. Andrew W. Meyers, Chair
202 Psychology, 678-2145

1102	Gen Psychology II	3.00 Hrs.			
30518 201	0855-1035	Day	MTWThF	PY206	Kreuz
3306	Physiological Psyc	3.00 Hrs.			
30525 201	1050-1230	Day	MTWThF	PY230	Ward

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7804	Psych Ed Assessmnt II	3.00 Hrs.			
30543 201	0115-0525	Day	MW	PY208	Bracken
7805	Psych Intervention I	3.00 Hrs.			
30544 201	TBA			PY	Meeks
8804	Psych Ed Assessmnt II	3.00 Hrs.			
30561 201	0115-0525	Day	MW	PY208	Bracken
8805	Psych Intervention I	3.00 Hrs.			
30562 201	TBA			PY	Meeks

Sociology (Soci-E410)

Dr. Rebecca Guy, Chair
231 Clement Hall, 678-2611

1111	Introductory Sociology	3.00 Hrs.			
30573 201	0700-0840	Day	MTWThF	CL135	Staff
30574 202	0855-1035	Day	MTWThF	CL135	Staff
30575 203	1050-1230	Day	MTWThF	CL135	Staff
1112	Contemp Social Problems	3.00 Hrs			
30577 201	0855-1035	Day	MTWThF	CL133	Staff
2100	Soc Intrnl Dvlpmnt	3.00 Hrs.			
30578 201	1050-1230	Day	MTWThF	CL215	Enoch
3401	Social Inequality	3.00 Hrs.			
30580 201	0855-1035	Day	MTWThF	CL203	Takayama
3432	Soci of Gender Roles	3.00 Hrs.			
30583 201	0530-0730	Night	MTWTh	CL203	Ventimiglia
3831	Marriage and Family	3.00 Hrs.			
30588 201	0855-1035	Day	MTWThF	CL233	Henderson
30589 202	1050-1230	Day	MTWThF	CL233	Petersen
30590 203	0530-0730	Night	MTWThF	CL233	Staff
3860	Soci of Religion	3.00 Hrs.			
30591 201	0855-1035	Day	MTWThF	CL203	Petersen
4842	Soci of Occup & Prof	3.00 Hrs.			
30592 201	0700-0840	Day	MTWThF	CL201	Enoch
(01) 4912	Directed Indiv Study	1.00 Hrs.			
30594 201	TBA			CL	Staff
(01) 4912	Directed Indiv Study	2.00 Hrs.			
30596 202	TBA			CL	Staff
(01) 4912	Directed Indiv Study	3.00 Hrs.			
30598 203	TBA			CL	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

6842	Soci of Occup & Prof	3.00 Hrs.			
30599 201	0700-0840	Day	MTWThF	CL201	Enoch
7512	Soci Anlys Deviant Behvr	3.00 Hrs.			
30602 201	0500-0900	Night	TTh	CL135	Preston
7851	Medical Sociology	3.00 Hrs.			
30603 201	0855-1035	Day	MTWThF	CL215	Enck
8512	Soci Anlys Deviant Behvr	3.00 Hrs.			
30609 201	0500-0900	Night	TTh	CL135	Preston
8851	Medical Sociology	3.00 Hrs.			
30610 201	0855-1035	Day	MTWThF	CL215	Enck

(01) RESTRICTED. PICK UP FORMS CL 231.

Division of Social Work (Swrk-E470)

Dr. Morris D. Klass, Director
229B Clement Hall, 678-2615

3902	Humn Dev & Soc Interctn	3.00 Hrs.			
30613 201	0855-1035	Day	MTWThF	CL137	Bryant

The Fogelman College of Business and Economics

Dr. Otis Baskin, Dean

432 Business Administration, 678-2432

REGISTRATION FOR UPPER DIVISION COURSES

(Courses numbered 3000 through 4999)

Any student seeking a degree in The Fogelman College of Business and Economics must: (1) have completed all required lower division business administration courses with a minimum grade of C in each; (2) have a minimum quality point average of 2.25 (Accounting majors 2.5) in all required lower division business administration core courses and in MATH 1211; (3) have accumulated 55 hours of course work including the required 9 semester hours of English, MATH 1211 and 1312 and the lower division business administration core; and (4) make application for admission to upper division business administration course work and for admission to business administration major program. Application forms may be obtained from the Office of the Assistant to the Dean for Undergraduate Programs.

Any exception to the above requirements must be granted by the Dean of The Fogelman College of Business and Economics or the Assistant to the Dean for Undergraduate Programs.

School of Accountancy (Acct-H510)

Dr. Ken Austin, Interim Director

200 Business Admin, 678-2445

2010	Fund of Acct I	3.00 Hrs.			
30644 201	0855-1035	Day	MTWThF	BB271	McMickle
30645 202	0530-0735	Night	MTWTh	BB129	Staff
2020	Fund of Acct II	3.00 Hrs.			
30647 201	0855-1035	Day	MTWThF	BB128	Agrawal
30648 202	0530-0735	Night	MTWTh	BB128	Staff
2410	Microcomputer Applictns	3.00 Hrs.			
30650 201	1050-1230	Day	MTWThF	BB267	Staff
3120	Intermediate Acct II	3.00 Hrs.			
30653 201	1050-1230	Day	MTWThF	BB269	Spiceland
30654 202	0530-0735	Night	MTWTh	BB269	Staff
3310	Cost Accounting	3.00 Hrs.			
30655 201	0530-0735	Night	MTWTh	BB271	Staff
3510	Federal Income Tax I	3.00 Hrs.			
30656 201	0530-0735	Night	MTWTh	BB261	Langstraat
4210	Advanced Accounting	3.00 Hrs.			
30658 201	0745-0945	Night	MTWTh	BB271	Lambert
4520	Fed Income Tax II	3.00 Hrs.			
30660 201	0745-0945	Night	MTWTh	BB261	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

6210	Advanced Accounting	3.00 Hrs.			
30666 201	0745-0945	Night	MTWTh	BB271	Lambert
6520	Fed Income Tax II	3.00 Hrs.			
30668 201	0745-0945	Night	MTWTh	BB261	Staff
7110	Mgrial Acct/Decsn Mkrs	3.00 Hrs.			
30671 201	0745-0945	Night	MTWTh	BB123	Barton
7320	Sem In Controllorship	3.00 Hrs.			
30673 201	0745-0945	Night	MTWTh	BB268	Rayburn

Economics (Econ-H520)

Dr. Donald R. Wells, Chair

400 Business Admin, 678-2474

2110	Intro Macroeconomics	3.00 Hrs.			
30680 201	1050-1230	Day	MTWThF	BB121	Fung
30681 202	0745-0945	Night	MTWTh	BB119	Staff
2120	Intro Microeconomics	3.00 Hrs.			
30684 201	0855-1035	Day	MTWThF	BB129	Heath
30685 202	0530-0730	Night	MTWTh	BB119	Depperschm
4111	Managerial Economics	3.00 Hrs.			
30692 201	0700-0840	Day	MTWThF	BB266	Okunade
30693 202	0855-1035	Day	MTWThF	BB266	Chang
30694 203	1050-1230	Day	MTWThF	BB266	Chang
30695 204	0530-0730	Night	MTWTh	BB262	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7000	Psyc-Ed Prb Excep Ch Ad	3.00 Hrs.				
31761 201	1045-0255	Day	TTh	SE114	Anderson	
7002	Indep Stdy Spec Educ	3.00 Hrs.				
31765 201	TBA			TBA	Staff	

The Herff College of Engineering

Dr. John Ray, Dean
201 Engineering, 678-2171

Biomedical Engineering (Biom-Q795)

Dr. Michael Yen, Interim Chair

330 Engr Technology, 678-3733

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7518	Research Techniques	3.00 Hrs.				
31785 201	1050-1230	Day	MTWThF	TBA	Staff	

Civil Engineering (Civl-Q800)

Dr. Otto Helweg, Chair

104 Engineering, 678-2746

3121	Structural Analysis I	3.00 Hrs.				
31791 201	0855-1035	Day	MTWThF	EN114	Staff	
4111	Engineering Economics	3.00 Hrs.				
31792 201	0700-0840	Day	MTWThF	EN114	Staff	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7118	Dsgn Structural Systm	3.00 Hrs.				
31793 201	0530-0730	Night	MTWTh	EN114	Pezeshk	

Electrical Engineering (Elec-Q820)

Dr. Carl Halford, Chair

206 Engineering, 678-2175

3211	Electronics I	3.00 Hrs.				
31802 201	1050-1230	Day	MTWThF	EN218	Staff	
3213	Electronic I Lab	1.00 Hrs.				
31803 211	0230-0515	Day	MW	EN219	Staff	
3240	Electromgntic Field Thry I	3.00 Hrs.				
31805 201	0855-1035	Day	MTWThF	EN218	Staff	
4201	Energy Conversion	3.00 Hrs.				
31806 201	0855-1035	Day	MTWThF	EN220	Staff	
4203	Energy Conversion Lab	1.00 Hrs.				
31807 211	0230-0515	Day	MW	ET202	Staff	
31808 212	0230-0515	Day	TTh	ET202	Staff	
4261	Intro Netwkr Synthesis	3.00 Hrs.				
31812 201	1050-1230	Day	MTWThF	EN220	Staff	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

6261	Intro Netwkr Synthesis	3.00 Hrs.				
31815 201	1050-1230	Day	MTWThF	EN220	Staff	
7251	Random Signals & Noise	3.00 Hrs.				
31817 201	0855-1035	Day	MTWThF	EN222	Staff	

Mechanical Engineering (Mech-Q870)

Dr. Edward Perry, Chair

312 Engineering, 678-2173

2332	Dynamics	3.00 Hrs.				
31819 201	1050-1230	Day	MTWThF	EN326	Mo	
3321	Kinematics/Dyn Machines	3.00 Hrs.				
31821 201	0700-0840	Day	MTWThF	EN326	Tan	
3322	Mechanics of Materials	3.00 Hrs.				
31822 201	0855-1035	Day	MTWThF	EN308	Lu	
4322	Mechanical Design	3.00 Hrs.				
31827 201	0855-1035	Day	MTWThF	EN308	Lin	
4344	Mechanical Controls	3.00 Hrs.				
31828 201	1050-1230	Day	MTWThF	EN308	Tan	

Engineering Technology (Tech-Q890)

Dr. Terry Brooks, Interim Chair

203 Engr Tech, 678-2225

3044	Anlys For Engr Tech	4.00 Hrs.				
31838 201	0530-0730	Night	MTWTh	ET233	Davis	
3044	Anlys For Engr Tech Lab	0.00 Hrs.				
31837 211	0745-0850	Night	MTWTh	ET233	Davis	
3421	Manufact Processes II	3.00 Hrs.				
31843 201	0530-0700	Night	MTW	ET200	Day	
3421	Manuf Process II Lab	0.00 Hrs.				
31842 211	TBA			ET226	Day	
4381	Principles Supervision	3.00 Hrs.				
31848 201	0530-0730	Night	MTWTh	ET301A	Brooks	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7992	Projects II	3.00 Hrs.				
31855 201	TBA			ET205	Staff	
7996	Thesis	3.00 Hrs.				
31857 201	TBA			ET205	Staff	

The University College

Dr. H. Ramsey Fowler, Dean
G-1 Johnson Hall, 678-2716

The University College (Univ-R950)

1005	Directed Study	1.00 Hrs.				
31859 201	TBA			TBA	Staff	
1005	Directed Study	2.00 Hrs.				
31862 202	TBA			TBA	Staff	
1005	Directed Study	3.00 Hrs.				
31865 203	TBA			TBA	Staff	
2110	Field Experience	1.00 Hrs.				
31868 201	TBA			TBA	Staff	
2110	Field Experience	2.00 Hrs.				
31871 202	TBA			TBA	Staff	
2110	Field Experience	3.00 Hrs.				
31874 203	TBA			TBA	Staff	
4110	Internship	3.00 Hrs.				
31883 201	TBA			TBA	Staff	
4380	Independent Study	1.00 Hrs.				
31887 201	TBA			TBA	Staff	
4380	Independent Study	2.00 Hrs.				
31890 202	TBA			TBA	Staff	
4380	Independent Study	3.00 Hrs.				
31893 203	TBA			TBA	Staff	

DEPT NOTE: UNIV 1005, 2110, 4110 AND 4380 ARE OPEN TO STUDENTS ENROLLED IN UNIVERSITY COLLEGE. OUT OF CLASS LEARNING CONTRACTS MUST BE APPROVED BY THE DEAN BEFORE ENROLLMENT.

Independent Programs

Audiology and Speech Pathology (Ausp-V915)

Dr. Maurice Mendel, Chair

273A Speech & Hearing Ctr, 678-5800

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7115	Eval/Mgmt Hr-Impr Child	3.00 Hrs.				
31902 201	0100-0440	Day	MW	SHC304	Gould	
8115	Eval/Mgmt Hr-Impr Child	3.00 Hrs.				
31942 201	0100-0440	Day	MW	SHC304	Gould	

Remedial & Developmental Studies (R&Ds-V986)

Mr. R. Wilson Walker, Dean

171 Administration, 678-2028

0821	Develop Algebra II	3.00 Hrs.				
31977 201	0855-1035	Day	MTWThF	TBA	Staff	
31978 202	0530-0730	Night	MTWTh	TBA	Staff	

DEPT NOTE: STUDENTS ENROLLED IN R&DS COURSES MAY ALSO BE REQUIRED TO ENROLL IN A ONE-HOUR LAB THE SAME SEMESTER. RESTRICTED COURSE APPROVAL MUST BE GRANTED BY THE DEVELOPMENTAL STUDIES OFFICE. PICK UP FORMS AD 171.

Extended Summer Term

The College of Arts and Sciences

Dr. William E. Carpenter, Dean
217 Mitchell Hall, 678-3598

Anthropology (Anth-E010)

Dr. Stanley Hyland, Chair

123 Clement, 678-2080

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7985	Anth Applications	6.00 Hrs.				
30012 301	TBA			TBA	Staff	

Biology (Biol-E060)

Dr. Harold Bancroft, Asst. Chair

106 Ellington Bldg, 678-2581

3440	Pathophysiology	3.00 Hrs.				
(01) 30037 301	0100-0255	Day	MF	HOS118	Staff	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(02) 7092	Research	1.00 Hrs.				
30044 311	TBA			TBA	Staff	
(02) 7092	Research	2.00 Hrs.				
30045 312	TBA			TBA	Staff	

9000	Doctoral Dissertation	1.00 Hrs.			
30353 301	TBA		MI	Staff	
9000	Doctoral Dissertation	3.00 Hrs.			
30354 302	TBA		MI	Staff	
9000	Doctoral Dissertation	6.00 Hrs.			
30355 303	TBA		MI	Staff	

Mathematical Sciences

Cecil Rousseau, Interim Chair
3 Winfield Dunn, 678-2482

Mathematics (Math-E280)

1213	College Algebra & Trig	4.00 Hrs.			
30383 301	0855-1015	Day	MTWThF	WD351	Wong
1321	Analyt Geom/Calculus	4.00 Hrs.			
30395 301	0700-0820	Day	MTWTh	WD125	Jamison
30396 302	0855-1015	Day	MTWTh	WD125	Stevenson
30397 303	1050-1210	Day	MTWThF	WD231	Jamison
2321	Analyt Geom/Calculus	4.00 Hrs.			
30398 301	1050-1210	Day	MTWTh	WD225	Wong
2322	Analyt Geom/Calculus	4.00 Hrs.			
30399 301	1050-1210	Day	MTWTh	WD203	Stevenson

Computer Science (Comp-E285)

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7950	Computer Science Sem	1.00 Hrs.			
30442 301	TBA		WD	Garzon	
7998	New Ai/Models of Mind	3.00 Hrs.			
30443 301	TBA		TBA	Franklin	
8998	New Ai/Models of Mind	3.00 Hrs.			
30444 301	TBA		TBA	Franklin	

Political Science (Pols-E370)

Kenneth Holland, Chair

27 Clement Hall, 678-2395

(01) 3615	Community & Fire Threat	3.00 Hrs.			
30497 301	TBA		TBA	Staff	
(01) 4702	Independent Study	3.00 Hrs.			
30500 301	TBA		TBA	Staff	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7601	Meth Pro Solv Pub Ad	3.00 Hrs.			
30503 301	0530-0930	Night	T	CL435	Heckert
(01) 7610	Internship Public Admn	3.00 Hrs.			
30505 301	TBA			CL427	Staff
(01) 7610	Internship Public Admn	6.00 Hrs.			
30506 302	TBA			CL427	Staff
(01) 7611	Practicum	3.00 Hrs.			
30507 301	TBA			CL427	Staff
(01) 7611	Practicum	6.00 Hrs.			
30508 302	TBA			CL427	Staff
(01) 7702	Ind Study Pol Sci	3.00 Hrs.			
30510 301	TBA			CL427	Staff
(01) 7996	Thesis	1.00 Hrs.			
30511 301	TBA			CL427	Staff
(01) 7996	Thesis	3.00 Hrs.			
30512 302	TBA			CL427	Staff
8601	Meth Pro Solv Pub Ad	3.00 Hrs.			
30513 301	0530-0930	Night	T	CL435	Heckert

(01) RESTRICTED. PICK UP FORMS CL 427.

Psychology (Psyc-E390)

Dr. Andrew W. Meyers, Chair

22 Psychology, 678-2145

(01) 4101	Hist of Psychology	3.00 Hrs.			
30527 301	0100-0400	Day	MT	PY346	Gholson
(02) 4503	Special Prob In Psyc	1.00 Hrs.			
30528 301	TBA		PY	Staff	
(02) 4503	Special Prob In Psyc	2.00 Hrs.			
30529 302	TBA		PY	Staff	
(02) 4503	Special Prob In Psyc	3.00 Hrs.			
30530 303	TBA		PY	Staff	
(02) 4504	Directed Research	3.00 Hrs.			
30531 301	TBA		PY	Staff	

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7302	Adv Statistics Psych I	3.00 Hrs.			
30532 301	0100-0225	Day	MWTh	PY230	Lichstein
7601	Res Prac Gen Psych	3.00 Hrs.			
30534 301	TBA		PY	Staff	
7602	Res Prac Phys Psyc	3.00 Hrs.			
30535 301	TBA		PY	Staff	
7603	Res Prac Exp Psych	3.00 Hrs.			
30536 301	TBA		PY	Staff	
7604	Res Prac Comp Psych	3.00 Hrs.			
30537 301	TBA		PY	Staff	

7606	Res Prac Clinical Psyc	3.00 Hrs.			
30538 301	TBA		PY	Staff	
7608	Res Prac Neuropsych	3.00 Hrs.			
30539 301	TBA		PY	Staff	
7615	Special Problems	3.00 Hrs.			
30541 301	TBA		PY	Staff	
7616	Clin Prac Neuropsych	3.00 Hrs.			
30542 301	TBA		PY	Staff	
7812	Intern: School Psyc	3.00 Hrs.			
30545 301	TBA		PY	Fagan	
7812	Intern: School Psyc	6.00 Hrs.			
30546 301	TBA		PY	Fagan	
(03) 7996	Thesis	1.00 Hrs.			
30547 301	TBA		PY	Staff	
7996	Thesis	3.00 Hrs.			
30548 301	TBA		PY	Staff	
8302	Adv Statistics Psych I	3.00 Hrs.			
30549 301	0100-0225	Day	MWTh	PY230	Lichstein
8601	Res Prac Gen Psych	3.00 Hrs.			
30551 301	TBA		PY	Staff	
8602	Res Pract Phys Psyc	3.00 Hrs.			
30552 301	TBA		PY	Staff	
8603	Res Prac Exp Psyc	3.00 Hrs.			
30553 301	TBA		PY	Staff	
8604	Res Prac Comp Psyc	3.00 Hrs.			
30554 301	TBA		PY	Staff	
8606	Res Prac Clinical Psyc	3.00 Hrs.			
30555 301	TBA		PY	Staff	
8608	Res Prac Neuropsych	3.00 Hrs.			
30556 301	TBA		PY	Staff	
8615	Special Problems	3.00 Hrs.			
30558 301	TBA		PY	Staff	
8616	Clin Pract Neuropsych	3.00 Hrs.			
30559 301	TBA		PY	Staff	
8620	Major Area Paper	3.00 Hrs.			
30560 301	TBA		PY	Staff	
8812	Intern: School Psyc	3.00 Hrs.			
30563 301	TBA		PY	Fagan	
8812	Intern: School Psyc	6.00 Hrs.			
30564 301	TBA		PY	Fagan	
9000	Dissertation	1.00 Hrs.			
30565 301	TBA		PY	Staff	
9000	Dissertation	3.00 Hrs.			
30566 302	TBA		PY	Staff	
9000	Dissertation	6.00 Hrs.			
30567 303	TBA		PY	Staff	
9000	Dissertation	9.00 Hrs.			
30568 304	TBA		PY	Staff	

(01) RESTRICTED - GRADUATING SENIORS. PICK UP FORMS PY 202.

(02) RESTRICTED. PICK UP FORMS PY 202.

(03) RESERVED FOR THOSE STUDENTS IN LAST SEMESTER OF MASTER'S DEGREE PROGRAM FOR DEFENSE OF THESIS.

Sociology (Soci-E410)

Dr. Rebecca Guy, Chair

231 Clement Hall, 678-2611

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 7996	Thesis	3.00 Hrs.			
30605 301	TBA		TBA	Staff	
(01) 7996	Thesis	6.00 Hrs.			
30606 301	TBA		TBA	Staff	

(01) RESTRICTED. SEE DIRECTOR OF GRADUATE STUDY, CL 309D.

Division of Social Work (Swrk-E470)

Dr. Morris D. Klass, Director

229B Clement Hall, 678-2615

(01) 4830	Field Instr Soc Work I	3.00 Hrs.			
30614 301	TBA		CL215	Klass	
(01) 4831	Field Instr Soc Work II	3.00 Hrs.			
30615 301	TBA		CL	Klass	
(01) 4840	Intgrive Field Sem I	2.00 Hrs.			
30616 301	TBA		CL	Klass	
(01) 4841	Intgrive Field Sem II	2.00 Hrs.			
30617 301	TBA		CL	Klass	
(01) 4933	Directed Ind Study	1.00 Hrs.			
30618 301	TBA		CL	Staff	
(01) 4933	Directed Ind Study	2.00 Hrs.			
30619 301	TBA		CL	Staff	
(01) 4933	Directed Ind Study	3.00 Hrs.			
30620 301	TBA		CL	Staff	

(01) RESTRICTED. SEE DEPT DIRECTOR, CL 229.

The Fogelman College of Business and Economics

Dr. Otis Baskin, Dean

432 Business Administration, 678-2432

REGISTRATION FOR UPPER DIVISION COURSES

(Courses numbered 3000 through 4999)

Any student seeking a degree in The Fogelman College of Business and Economics must: (1) have completed all required lower division business administration courses with a minimum grade of C in each; (2) have a minimum quality point average of 2.25 (Accounting majors 2.5) in all required lower division business administration core courses and in MATH 1211; (3) have accumulated 55 hours of course work including the required 9 semester hours of English, MATH 1211 and 1312 and the lower division business administration core; and (4) make application for admission to upper division business administration course work and for admission to business administration major program. Application forms may be obtained from the Office of the Assistant to the Dean for Undergraduate Programs.

Any exception to the above requirements must be granted by the Dean of The Fogelman College of Business and Economics or the Assistant to the Dean for Undergraduate Programs.

Business Administration (Ba -H500)

4900	Practicum In Research	1.00 Hrs.		
	30621 301 TBA		BO	Staff
4900	Practicum In Research	2.00 Hrs.		
	30622 302 TBA		BO	Staff
4900	Practicum In Research	3.00 Hrs.		
	30623 303 TBA		BO	Staff
(01) 4911	Internship Intrnl Bus	1.00 Hrs.		
	30624 301 TBA		BO	Staff
(01) 4911	Internship Intrnl Bus	3.00 Hrs.		
	30625 301 TBA		BO	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7900	Practicum In Rsrch	1.00 Hrs.		
	30626 301 TBA		BO	Staff
7900	Practicum In Rsrch	2.00 Hrs.		
	30627 302 TBA		BO	Staff
7900	Practicum In Rsrch	3.00 Hrs.		
	30628 303 TBA		BO	Staff
8920	Dissertation Seminar	3.00 Hrs.		
	30629 301 TBA		BO	Staff
9000	Dissertation	1.00 Hrs.		
	30630 301 TBA		BO	Staff
9000	Dissertation	2.00 Hrs.		
	30631 302 TBA		BO	Staff
9000	Dissertation	3.00 Hrs.		
	30632 303 TBA		BO	Staff
9000	Dissertation	4.00 Hrs.		
	30633 304 TBA		BO	Staff
9000	Dissertation	5.00 Hrs.		
	30634 305 TBA		BO	Staff
9000	Dissertation	6.00 Hrs.		
	30635 306 TBA		BO	Staff
9000	Dissertation	7.00 Hrs.		
	30636 307 TBA		BO	Staff
9000	Dissertation	8.00 Hrs.		
	30637 308 TBA		BO	Staff
9000	Dissertation	9.00 Hrs.		
	30638 309 TBA		BO	Staff
9000	Dissertation	0.00 Hrs.		
	30639 310 TBA		BO	Staff
9000	Dissertation	1.00 Hrs.		
	30640 311 TBA		BO	Staff
9000	Dissertation	2.00 Hrs.		
	30641 312 TBA		BO	Staff

(01) RESTRICTED. STUDENTS WILL BE PLACED WITH COOPERATING BUSINESS FIRMS OPERATING IN THE FIELD OF INTERNATIONAL BUSINESS. ALL POSITIONS MUST BE APPROVED BY THE INTERNSHIP DIRECTOR, BB 432.

School of Accountancy (Acct-H510)

Dr. Ken Austin, Interim Director

200 Business Admin, 678-2445

4020	Accounting Systems	3.00 Hrs.		
	30657 301 0700-0855	Day	TTh	BB269 Dubke
4720	Microcomp Acct Lab	1.00 Hrs.		
	30661 301 0700-0855	Day	W	BB267 Staff
4910	Problems In Accounting	3.00 Hrs.		
	30662 301 TBA			BB200 Austin
(01) 4911	Internship In Acct	1.00 Hrs.		
	30663 301 TBA			BB200 Austin
(01) 4911	Internship In Acct	3.00 Hrs.		
	30664 301 TBA			BB200 Austin

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

6020	Accounting Systems	3.00 Hrs.		
	30665 301 0700-0855	Day	TTh	BB269 Dubke
7120	Adv Accounting Theory	3.00 Hrs.		
	30672 301 0745-0945	Night	TTh	BB272 Staff
7511	Tax- Partnerships/Prtnrs	3.00 Hrs.		
	30674 301 0745-0945	Night	MW	BB360 Malloy
(01) 7910	Problems In Acct	3.00 Hrs.		
	30675 301 TBA			BB200 Austin
(01) 7996	Thesis	3.00 Hrs.		
	30676 301 TBA			BB200 Austin
8511	Tax- Partnerships/Prtnrs	3.00 Hrs.		
	30677 301 0745-0945	Night	MW	BB360 Malloy

(01) RESTRICTED - ACCOUNTING MAJORS. PICK UP FORMS BB 200.

Economics (Econ-H520)

Dr. Donald R. Wells, Chair

400 Business Admin, 678-2474

(01) 4911	Internship In Econ	1.00 Hrs.		
	30699 301 TBA		TBA	Staff
(01) 4911	Internship In Econ	3.00 Hrs.		
	30700 301 TBA		TBA	Staff

(01) RESTRICTED. PICK UP FORMS BB 432.

Finance, Insurance, and Real Estate (Fir -H530)

Dr. Mars A. Perl, Chair

402 Business Admin, 678-2436

(01) 4910	Problems In Fir	3.00 Hrs.		
	30732 301 TBA		TBA	Perl
(01) 4911	Internship In Fir	1.00 Hrs.		
	30733 301 TBA		TBA	Perl
(01) 4911	Internship In Fir	3.00 Hrs.		
	30734 301 TBA		TBA	Perl

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 7910	Problems In Fir	3.00 Hrs.		
	30738 301 TBA		TBA	Perl

(01) RESTRICTED. PICK UP FORMS BB 402.

Management (Mgmt-H550)

Dr. Thomas R. Miller, Chair

202 Business Admin, 678-2466

(01) 4911	Internship In Mgmt	1.00 Hrs.		
	30754 301 TBA		TBA	Staff
(01) 4911	Internship In Mgmt	3.00 Hrs.		
	30755 301 TBA		TBA	Staff

(01) RESTRICTED. PICK UP FORMS BB 202.

Mgmt Information Systems & Decision Sciences (Isds-H557)

Dr. Lloyd D. Brooks, Chair

300 Business Admin, 678-2462

(01) 4911	Mis/Ds Internship	1.00 Hrs.		
	30784 301 TBA		TBA	Staff
(01) 4911	Mis/Ds Internship	3.00 Hrs.		
	30785 301 TBA		TBA	Staff

(01) RESTRICTED. PICK UP FORMS BB 300.

Marketing (Mktg-H560)

Dr. George Lucas, Interim Chair

302 Business Admin, 678-2464

(01) 4910	Problems In Mktg	3.00 Hrs.		
	30813 301 TBA		TBA	Staff
(02) 4911	Mktg Internship	1.00 Hrs.		
	30814 301 TBA		TBA	Staff
(02) 4911	Mktg Internship	3.00 Hrs.		
	30815 301 TBA		TBA	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 7910	Probs In Marketing	3.00 Hrs.		
30821 301	TBA		TBA	Staff
(01) 7920	Prob In Transp/Distrib	3.00 Hrs.		
30822 301	TBA		TBA	Staff
(01) 7996	Thesis	3.00 Hrs.		
30823 301	TBA		TBA	Staff
(01) 8910	Probs In Marketing	3.00 Hrs.		
30825 301	TBA		TBA	Staff
(01) 8920	Prob In Transp/Distrib	3.00 Hrs.		
30826 301	TBA		TBA	Staff
(01) RESTRICTED. CONSENT OF DEPT CHAIR (BB 302) REQUIRED AND SHOULD BE OBTAINED AT LEAST ONE MONTH BEFORE START OF SEMESTER.				
(02) RESTRICTED. CONSENT OF INTERNSHIP COORDINATOR (BB 432) REQUIRED AND SHOULD BE OBTAINED AT LEAST ONE MONTH BEFORE START OF SEMESTER.				

College of Communication and Fine Arts

Dr. Richard R. Ranta, Dean

234 Communication & Fine Arts, 678-2350

Art (Art-K020)

Dr. Carol Crown, Chair

101D Jones Hall, 678-2217

(01) 4621	Workshop In Art I	3.00 Hrs.		
30842 301	TBA		TBA	Staff
(01) 4622	Workshop In Art II	3.00 Hrs.		
30845 301	TBA		TBA	Staff
(02) 4711	Adv Photography Seminar	1.00 Hrs.		
30846 301	TBA		TBA	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 6621	Workshop In Art I	3.00 Hrs.		
30851 301	TBA		TBA	Staff
(01) 6622	Workshop In Art II	3.00 Hrs.		
30854 301	TBA		TBA	Staff
(01) 7330	Stds Two Dimen Media	3.00 Hrs.		
30857 301	TBA		TBA	Staff
(01) 7330	Stds Two Dimen Media	6.00 Hrs.		
30860 302	TBA		TBA	Staff
(01) 7550	Stds 3 Dimen Media	3.00 Hrs.		
30863 301	TBA		TBA	Staff
(01) 7550	Stds 3 Dimen Media	6.00 Hrs.		
30866 302	TBA		TBA	Staff
(01) 7660	Direct Ind Study	3.00 Hrs.		
30869 301	TBA		TBA	Staff
(01) 7660	Direct Ind Study	6.00 Hrs.		
30872 302	TBA		TBA	Staff
(01) 7770	Studies Mixed Media	3.00 Hrs.		
30875 301	TBA		TBA	Staff
(01) 7770	Studies Mixed Media	6.00 Hrs.		
30878 302	TBA		TBA	Staff
(01) 7996	Thesis	1.00 Hrs.		
30881 301	TBA		TBA	Staff
(01) 7996	Thesis	3.00 Hrs.		
30884 302	TBA		TBA	Staff
(01) 7996	Thesis	6.00 Hrs.		
30887 303	TBA		TBA	Staff

(01) RESTRICTED. PICK UP FORMS JO 201.

(02) RESTRICTED - AUDIT CREDIT ONLY. CONTACT LARRY MCPHERSON OR LARRY JASUD FOR PERMISSION TO ENROLL, 678-2216.

Journalism (Jour-K260)

Dr. Dan Lattimore, Chair

100 Meeman Journalism, 678-2401

4130	Writing Internship	3.00 Hrs.		
30903 301	0855-1035 Day	F	MJ118	Spielberger
4330	Advertising Internship	3.00 Hrs.		
30904 301	0855-1035 Day	F	MJ118	Spielberger
4430	P R Internship	3.00 Hrs.		
30906 301	0855-1035 Day	F	MJ118	Spielberger
4630	Broadcast News Intern	3.00 Hrs.		
30907 301	0855-1035 Day	F	MJ118	Spielberger
4830	Directed Indiv Study	1.00 Hrs.		
30909 301	TBA		MJ300	Staff
4830	Directed Indiv Study	2.00 Hrs.		
30910 302	TBA		MJ300	Staff
4830	Directed Indiv Study	3.00 Hrs.		
30911 303	TBA		MJ300	Staff

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7700	Individual Research	3.00 Hrs.		
30912 301	TBA		MJ300	Staff
7800	Directed Indiv Readings	3.00 Hrs.		
30913 301	TBA		MJ300	Staff
7999	Thesis	1.00 Hrs.		
30914 301	TBA		MJ300	Staff
7999	Thesis	2.00 Hrs.		
30915 302	TBA		MJ300	Staff
7999	Thesis	3.00 Hrs.		
30916 303	TBA		MJ300	Staff

Music

Dr. Russell Pugh, Chair

123 Music Building, 678-2541

Music Theory and Composition (Mutc-K307)

2501	Composition	2.00 Hrs.		
30925 301	TBA		MU201	Staff
2502	Composition	2.00 Hrs.		
30926 301	TBA		MU201	Staff
2511	Intro Electronic Musc	2.00 Hrs.		
30927 301	TBA		CFA141	Richens
4501	Composition	2.00 Hrs.		
30928 301	TBA		MU201	Staff
4501	Composition	4.00 Hrs.		
30929 302	TBA		MU201	Staff
4511	Intrmdt Electronic Musc	2.00 Hrs.		
30930 301	TBA		CFA141	Richens
4512	Adv Electronic Music	2.00 Hrs.		
30931 301	TBA		CFA141	Richens

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

6501	Composition	2.00 Hrs.		
30932 301	TBA		MU003	Richens
7501	Composition	2.00 Hrs.		
30934 301	TBA		MU201	Richens
7501	Composition	3.00 Hrs.		
30935 302	TBA		MU201	Richens
7501	Composition	6.00 Hrs.		
30936 303	TBA		MU201	Richens
7502	Elec Cmpstnl Techniques	3.00 Hrs.		
30937 301	TBA		CFA141	Richens
7599	Composition Practicum	3.00 Hrs.		
30938 301	TBA		MU201	Freund
7999	Thesis	3.00 Hrs.		
30939 301	TBA		MU201	Staff
8501	Composition	2.00 Hrs.		
30941 301	TBA		MU201	Richens
8501	Composition	3.00 Hrs.		
30942 302	TBA		MU201	Richens
8501	Composition	6.00 Hrs.		
30943 303	TBA		MU201	Richens
8502	Elec Cmpstnl Techniques	3.00 Hrs.		
30944 301	TBA		CFA141	Richens
8599	Composition Practicum	3.00 Hrs.		
30945 301	TBA		MU201	Richens

DEPT NOTE: FORMS FOR OTHER INDIVIDUAL INSTRUCTION COURSES LISTED IN THE CATALOG ARE AVAILABLE IN DEPT OF MUSIC, MU 123 EXCEPT MUTC 7202-8202, ALL MUTC COURSES ARE RESTRICTED. SEE DEPT CHAIR, MU 123

Music Education (Muse-K313)

(01) 1100	Class Piano Non-Major	2.00 Hrs.		
30946 301	TBA		MU202	Case-Newport
(01) 1105	Class Inst Piano	2.00 Hrs.		
30947 301	TBA		MU202	Case-Newport
(01) 1106	Class Inst Piano	2.00 Hrs.		
30948 301	TBA		MU202	Case-Newport
(01) 2107	Class Instr Piano	2.00 Hrs.		
30949 301	TBA		MU202	Case-Newport
(01) 2108	Ind Stdy Piano Profic	2.00 Hrs.		
30950 301	TBA		MU202	Case-Newport

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(02) 7999	Thesis	3.00 Hrs.		
30964 301	TBA		MU223	Staff
(02) 8999	Dissertation	1.00 Hrs.		
30965 301	TBA		MU223	Staff
(02) 8999	Dissertation	2.00 Hrs.		
30966 302	TBA		MU223	Staff
(02) 8999	Dissertation	3.00 Hrs.		
30967 303	TBA		MU223	Staff

(01) RESTRICTED. PICK UP FORMS MU 123. STUDENTS NEEDING GROUP PIANO LESSONS SHOULD TAKE MUAP 1310, MAJOR GROUP IN PIANO.

(02) RESTRICTED. PICK UP FORMS MU 123.

Applied Music (Muap-K318)

1000	Applied Music Workshop	0.50 Hrs.		
30968 301	TBA		MU100	Staff
30969 302	TBA		MU100	Staff
1110	Maj Grp Inst Trumpet	2.00 Hrs.		
30970 301	TBA		MU217	Staff
1111	Trumpet	1.00 Hrs.		
30971 301	TBA		MU217	Staff
1111	Trumpet	2.00 Hrs.		
30972 302	TBA		MU217	Staff
1111	Trumpet	4.00 Hrs.		
30973 303	TBA		MU217	Staff
1120	Maj Grp Inst Horn	2.00 Hrs.		
30974 301	TBA		MU225	Dolph
1121	Horn	1.00 Hrs.		
30975 301	TBA		MU225	Dolph
1121	Horn	2.00 Hrs.		
30976 302	TBA		MU225	Dolph
1121	Horn	4.00 Hrs.		

7411	Percussion	2.00 Hrs.	CFA103	Shaffer
31073 301	TBA			
7521	Viola	2.00 Hrs.	MU299	Juergenson
31074 301	TBA			
7541	Bass	2.00 Hrs.	MU124	Chiego
31075 301	TBA			
7551	Guitar	2.00 Hrs.	MU249	Atshar
31076 301	TBA			
7611	Voice	2.00 Hrs.	MU211	Gaston
31077 301	TBA			
7711	Flute	2.00 Hrs.	MU283	Erskine
31078 301	TBA			
7721	Oboe	2.00 Hrs.	CFA230	Lynch
31079 301	TBA			
7731	Clarinet	2.00 Hrs.	MU293	Gholson
31080 301	TBA			
7751	Bassoon	2.00 Hrs.	MU123	Pugh
31081 301	TBA			
7751	Bassoon	4.00 Hrs.	MU123	Pugh
31082 302	TBA			
7901	Lect Recital Research	1.00 Hrs.	MU126	Staff
31083 301	TBA			
7901	Lect Recital Research	2.00 Hrs.	MU126	Staff
31084 302	TBA			
7901	Lect Recital Research	3.00 Hrs.	MU126	Staff
31085 303	TBA			
7999	Recital	3.00 Hrs.	MU100	Staff
31086 301	TBA			
8111	Trumpet	2.00 Hrs.	MU217	Steff
31087 301	TBA			
8121	Horn	2.00 Hrs.	MU225	Dolph
31088 301	TBA			
8131	Trombone	2.00 Hrs.	MU223	Lemmon
31089 301	TBA			
8311	Piano	2.00 Hrs.	MU291	Gilbert
31090 301	TBA			
8321	Harpischord	2.00 Hrs.	MU235	Case-Newport
31091 301	TBA			
8331	Organ	2.00 Hrs.	MU280	Peterson
31092 301	TBA			
8411	Percussion	2.00 Hrs.	CFA103	Shaffer F
31093 301	TBA			
8541	Bass	2.00 Hrs.	MU124	Chiego
31094 301	TBA			
8611	Voice	2.00 Hrs.	MU211	Gaston
31095 301	TBA			
8711	Flute	2.00 Hrs.	MU285	Erskine
31096 301	TBA			
8721	Oboe	2.00 Hrs.	CFA230	Lynch
31097 301	TBA			
8731	Clarinet	2.00 Hrs.	MU293	Gholson
31098 301	TBA			
8751	Bassoon	2.00 Hrs.	MU123	Pugh
31099 301	TBA			
8899	Lecture Recital	3.00 Hrs.	MU126	Staff
31100 301	TBA			
8901	Lect Recital Research	1.00 Hrs.	MU126	Staff
31101 301	TBA			
8901	Lect Recital Research	2.00 Hrs.	MU126	Staff
31102 302	TBA			
8901	Lect Recital Research	3.00 Hrs.	MU126	Staff
31103 303	TBA			
8999	Recital	1.00 Hrs.	MU100	Staff
31104 301	TBA			
8999	Recital	2.00 Hrs.	MU100	Staff
31105 302	TBA			
8999	Recital	3.00 Hrs.	MU100	Staff
31106 303	TBA			

DEPT NOTE: FORMS FOR OTHER INDIVIDUAL INSTRUCTION COURSES LISTED IN THE CATALOG ARE AVAILABLE IN DEPT OF MUSIC, MU 123. EXCEPT MUAP 1000, ALL MUAP COURSES ARE RESTRICTED. SEE DEPT CHAIR, MU 123.

Commercial Music (Cmus-K320)

4803	Adv Studio Prod/Tech	4.00 Hrs.	CFA106	Lipman/Walsh
31117 301	TBA			

DEPT NOTE: ALL CMUS COURSES ARE RESTRICTED. PICK UP FORMS MU 123.

Theatre, Communication Arts & Dance

Dr. John J. McFadden, Chair
143D Thea & Comm Arts, 678-2565

Theatre (Thea-K491)

(01) 4541	Internship	3.00 Hrs.	TC143	Staff
31129 301	TBA			
(01) 4541	Internship	6.00 Hrs.	TC143	Staff
31130 302	TBA			
(01) 4553	Individual Studies Thr	3.00 Hrs.	TC143	Staff
31131 301	TBA			

(01) RESTRICTED. PICK UP FORMS TC 143.

Communication Studies (Comm-K493)

(01) 4374	Studies Comm Arts	1.00 Hrs.	TC143	Staff
31164 301	TBA			
(01) 4374	Studies Comm Arts	2.00 Hrs.	TC143	Staff
31167 302	TBA			
(01) 4374	Studies Comm Arts	3.00 Hrs.	TC143	Staff
31170 303	TBA			
(01) 4802	Internship	1.00 Hrs.	TC143	Staff
31173 301	TBA			
(01) 4802	Internship	2.00 Hrs.	TC143	Staff
31176 302	TBA			
(01) 4802	Internship	3.00 Hrs.	TC143	Staff
31179 303	TBA			
(01) 4892	Film/Video Production	1.00 Hrs.	TC143	Staff
31184 301	TBA			
(01) 4892	Film/Video Production	2.00 Hrs.	TC143	Staff
31187 302	TBA			
(01) 4892	Film/Video Production	3.00 Hrs.	TC143	Staff
31190 303	TBA			

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 6802	Internship	1.00 Hrs.	TC143	Staff
31195 301	TBA			
(01) 6802	Internship	2.00 Hrs.	TC143	Staff
31198 302	TBA			
(01) 6802	Internship	3.00 Hrs.	TC143	Staff
31201 303	TBA			
(01) 6892	Film/Video Production	1.00 Hrs.	TC143	Staff
31206 301	TBA			
(01) 6892	Film/Video Production	2.00 Hrs.	TC143	Staff
31209 302	TBA			
(01) 6892	Film/Video Production	3.00 Hrs.	TC143	Staff
31212 303	TBA			
(01) 7374	Indep Studies Comm Arts	1.00 Hrs.	TC143	Staff
31215 301	TBA			
(01) 7374	Indep Studies Comm Arts	2.00 Hrs.	TC143	Staff
31218 302	TBA			
(01) 7374	Indep Studies In Comm	3.00 Hrs.	TC143	Staff
31221 303	TBA			

(01) RESTRICTED. PICK UP FORMS TC 143.

Theatre and Communication Arts (Thca-K495)

4980	Honors Studies	3.00 Hrs.	TC143	Staff
31226 301	TBA			
4982	Honors Seminar	3.00 Hrs.	TC143	Staff
31229 301	TBA			
4999	Senior Honors Thesis	3.00 Hrs.	TC143	Staff
31232 301	TBA			

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7993	Special Problems	1.00 Hrs.	TC143	Staff
31235 301	TBA			
7993	Special Problems	2.00 Hrs.	TC143	Staff
31238 302	TBA			
7993	Special Problems	3.00 Hrs.	TC143	Staff
31241 303	TBA			
7994	Special Problems	1.00 Hrs.	TC143	Staff
31244 301	TBA			
7994	Special Problems	2.00 Hrs.	TC143	Staff
31247 302	TBA			
7994	Special Problems	3.00 Hrs.	TC143	Staff
31250 303	TBA			
7995	Production Practicum	3.00 Hrs.	TC143	Staff
31253 301	TBA			
7995	Production Practicum	6.00 Hrs.	TC143	Staff
31256 302	TBA			
7996	Thesis	1.00 Hrs.	TC143	Staff
31259 301	TBA			
7996	Thesis	3.00 Hrs.	TC143	Staff
31262 302	TBA			
7996	Thesis	6.00 Hrs.	TC143	Staff
31265 303	TBA			

DEPT NOTE: ALL THCA COURSES ARE RESTRICTED. PICK UP FORMS TC 143.

The College of Education

Dr. Nathan Essex, Dean
215 Education Building, 678-4265

Educational Administration and Supervision (Edas-M630)

Dr. Thomas C. Valesky, Interim Chair

101 Education, 678-2368

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

(01) 7170	Practicum In Edas	3.00 Hrs.	TBA	Staff
31295 301	TBA			
(01) 7171	Intern In Edas	3.00 Hrs.	TBA	Staff
31296 301	TBA			

Mechanical Engineering (Mech-Q870)

Dr. Edward Perry, Chair

312 Engineering, 678-2173

(01) 4391	Mech Engr Proj	3 00 Hrs.		
31829 301	TBA		EN	Staff
—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—				
(01) 7991	Research Proposal	3 00 Hrs.		
31830 301	TBA		EN	Staff
(01) 7996	Thesis	1.00 Hrs.		
31831 301	TBA		EN	Staff
(01) 7996	Thesis	3.00 Hrs.		
31832 301	TBA		EN	Staff
(01) 9000	Dissertation	1.00 Hrs.		
31833 301	TBA		EN	Staff
(01) 9000	Dissertation	3.00 Hrs.		
31834 301	TBA		EN	Staff
(01) RESTRICTED. PICK UP FORMS EN 312.				

The University College

Dr. H. Ramsey Fowler, Dean

G-1 Johnson Hall, 678-2716

The University College (Univ-R950)

1005	Directed Study	1.00 Hrs.		
31860 301	TBA		TBA	Staff
1005	Directed Study	2.00 Hrs.		
31863 302	TBA		TBA	Staff
1005	Directed Study	3.00 Hrs.		
31866 303	TBA		TBA	Staff
2110	Field Experience	1.00 Hrs.		
31869 301	TBA		TBA	Staff
2110	Field Experience	2.00 Hrs.		
31872 302	TBA		TBA	Staff
2110	Field Experience	3.00 Hrs.		
31875 303	TBA		TBA	Staff
2110	Field Experience	4.00 Hrs.		
31876 304	TBA		TBA	Staff
2110	Field Experience	5.00 Hrs.		
31877 305	TBA		TBA	Staff
2110	Field Experience	6.00 Hrs.		
31878 306	TBA		TBA	Staff
(01) 3515	People & Organizations	6.00 Hrs.		
31880 321	TBA		TBA	Smith
(02) 31881 322	TBA		TBA	Smith
4110	Internship	3.00 Hrs.		
31884 301	TBA		TBA	Staff
4110	Internship	6.00 Hrs.		
31885 302	TBA		TBA	Staff
4380	Independent Study	1.00 Hrs.		
31888 301	TBA		TBA	Staff
4380	Independent Study	2.00 Hrs.		
31891 302	TBA		TBA	Staff
4380	Independent Study	3.00 Hrs.		
31894 303	TBA		TBA	Staff
4996	Special Project	9.00 Hrs.		
31895 301	TBA		TBA	Staff
(01) THEMATIC STUDIES, DIRECTED STUDY COURSE. SEE ADDENDA FOR COURSE DESCRIPTION.				
(02) RESTRICTED. OLFSP STUDENTS ONLY.				
DEPT NOTE: UNIV 1005, 2110, 4110 AND 4380 ARE OPEN TO STUDENTS ENROLLED IN UNIVERSITY COLLEGE. OUT OF CLASS LEARNING CONTRACTS MUST BE APPROVED BY THE DEAN BEFORE ENROLLMENT.				

Audiology and Speech Pathology (Ausp-V915)

Dr. Maurice Mendel, Chair

273A Speech & Hearing Ctr, 678-5800

—GRADUATE—OPEN ONLY TO STUDENTS FULLY ADMITTED TO GRADUATE SCHOOL—

7008	Acoustic Phonetics	3 00 Hrs.		
31900 301	0100-0440	Day	T	SHC300 Manning
7104	Clincl Exper Audiology	2.00 Hrs.		
31901 301	0930-1100	Day	M	SHC270 Hall
7122	Aural Rehabilitation	3.00 Hrs.		
31903 301	0100-0440	Day	Th	SHC270 Hall
7208	Clin Exper Sp & Lang	2.00 Hrs.		
31906 301	0930-1100	Day	M	SHC300 Dunham
7303	Lang Disorders/Adults II	3.00 Hrs.		
31908 301	0900-1240	Day	Th	SHC304 Swindell
7305	Learning Disabil	3.00 Hrs.		
31909 301	0900-1240	Day	F	SHC304 Kamhi
7403	Intrvtn Prnts/Families	3.00 Hrs.		
31911 301	0900-1240	Day	T	SHC304 Michael

7700	Individ Readings Audiol	3.00 Hrs.		
31912 301	TBA			SHC Cox
31913 302	TBA			SHC Wark
31914 303	TBA			SHC Gould
31915 304	TBA			SHC Mendel
7800	Ind Readings/Sp Path	3 00 Hrs.		
31916 301	TBA			SHC Michael
31917 302	TBA			SHC Kamhi
31918 303	TBA			SHC Kahane
31919 304	TBA			SHC Orlikoff
31920 305	TBA			SHC Manning
31921 306	TBA			SHC Swindell
7990	Special Projects	3 00 Hrs.		
31922 301	TBA			SHC Michael
31923 302	TBA			SHC Kamhi
31924 303	TBA			SHC Kahane
31925 304	TBA			SHC Orlikoff
31926 305	TBA			SHC Manning
31927 306	TBA			SHC Wark
31928 307	TBA			SHC Cox
31929 308	TBA			SHC Gould
31930 309	TBA			SHC Studebaker
31931 310	TBA			SHC Swindell
31932 311	TBA			SHC Mendel
7996	Thesis	1.00 Hrs.		
31933 301	TBA			SHC Staff
7996	Thesis	3.00 Hrs.		
31934 302	TBA			SHC Staff
8008	Acoustic Phonetics	3.00 Hrs.		
31935 301	0100-0440	Day	T	SHC300 Manning
8100	Ind Read Audiology	3.00 Hrs.		
31936 301	TBA			SHC215 Cox
31937 302	TBA			SHC211 Gould
31938 303	TBA			SHC201 Wark
31939 304	TBA			SHC273 Mendel
31940 305	TBA			SHC Studebaker
8104	Clinical Exper Audiology	2.00 Hrs.		
31941 301	TBA			SHC Hall
8121	Ind Proj Audiology	3.00 Hrs.		
31943 301	TBA			SHC Wark
31944 302	TBA			SHC Cox
31945 303	TBA			SHC Gould
31946 304	TBA			SHC Mendel
8122	Aural Rehabilitation	3.00 Hrs.		
31947 301	0100-0440	Day	Th	SHC Hall
8124	Clin Supv In Audiol	1.00 Hrs.		
31948 301	TBA			SHC Staff
8200	Ind Read Sp Path	3.00 Hrs.		
31950 301	TBA			SHC Kahane
31951 302	TBA			SHC Kamhi
31952 303	TBA			SHC Orlikoff
31953 304	TBA			SHC Manning
31954 305	TBA			SHC Michael
31955 306	TBA			SHC Swindell
8208	Clin Exper Sp & Lang	2.00 Hrs.		
31957 301	1000-1130	Day	M	SHC300 Dunham
8210	Sem Speech Pathology	3.00 Hrs.		
31959 301	TBA			SHC Swindell
8221	Ind Proj Sp Path	3.00 Hrs.		
31960 301	TBA			SHC341 Swindell
31961 302	TBA			SHC341 Michael
31962 303	TBA			SHC341 Kahane
31963 304	TBA			SHC349 Kamhi
31964 305	TBA			SHC339 Manning
31965 306	TBA			SHC Orlikoff
8228	Clincl Supv Lang Path	1.00 Hrs.		
31966 301	TBA			SHC Staff
8303	Lang Disorders/Adults II	3.00 Hrs.		
31967 301	0900-1240	Day	Th	SHC304 Swindell
8305	Learning Disabil	3.00 Hrs.		
31968 301	0900-1240	Day	F	SHC304 Kamhi
8403	Intrvtn Prnts/Family	3.00 Hrs.		
31970 301	0100-1240	Day	T	SHC304 Michael
9000	Dissertation	1.00 Hrs.		
31971 301	TBA			SHC Staff
9000	Dissertation	3.00 Hrs.		
31972 302	TBA			SHC Staff
9000	Dissertation	6.00 Hrs.		
31973 303	TBA			SHC Staff



UNIVERSITY COLLEGE

A College of Lifelong Learning

H. Ramsey Fowler, Dean

University College provides individually designed degree programs and offers interdisciplinary courses. The college administers credit continuing education at off-campus locations, through independent study, video instruction, and courses for returning adults. It also administers several interdisciplinary programs.

Course descriptions for the programs below are available in the University College office, Johnson Hall, Room G1, and in the office of Evening Academic Services.

University College Degrees and Courses

Dr. Susanne B. Darnell, Associate Dean
Ms. Claire Lowry, College Advisor
Johnson Hall, G-1 678-2716

Students admitted to University College work on individualized and interdisciplinary degree programs, leading to the Bachelor of Professional Studies or the Bachelor of Liberal Studies. Many programs are unique, however, guidelines exist for these areas of study: Services for the Aging, Aviation Administration, Alcohol and Drug Abuse Services, Commercial Aviation, Biomedical Illustration, Printing Management, Orthotics, Prosthetics and Related Fields, Human Services, Health Care Fields and Paralegal Services.

Interdisciplinary courses, internships, independent study, and special project courses are offered to meet University College degree requirements. These are listed under the University College heading in the Schedule of Classes. For information about courses or degree programs, call 678-2716; inquiry sessions are held twice a month.

Directed Study Courses

Johnson Hall, G-1 678-2976

Specific Course Information

A flyer for each course offered this term is available in Johnson Hall, room G-1. You can pick it up or request that it be mailed to you. Call 678-2976. The flyer contains information about course content, television/video tapes, audio tapes, discussion sessions, written assignments, required readings, and other activities. **Students who register for these courses must obtain this information before classes begin to insure receipt of course material.**

Courses Designed for Adult Students

Directed study courses are for adults working toward bachelor's degrees and learning for personal enrichment. These courses designed by specialists in a variety of fields, are rigorous and challenging. They have been developed to serve the special needs of adults who, because of work and family obligations, distance, or handicap, find it difficult to attend on-campus classes. Persons in Memphis and the surrounding areas of Arkansas, Mississippi, and West Tennessee may enroll. These courses are applicable to degree programs at MSU as courses in the major, courses required by a college, or as electives.

Learning Through Directed Study

Directed independent study is the principal means of instruction in each course. Students are guided in their studies by a detailed week-by-week syllabus, a study guide, textbooks, and written assignments. In most courses, video programs supplement the reading. These are broadcast on Cablevision or are available as home rental video tapes. Tapes of the programs are also available for viewing in the Learning Media Center of the MSU library. Written assignments are evaluated by the course instructor with whom the student may confer by phone or in person. Students may also attend optional discussion sessions led by the instructor.

Department (Course Prefix)
University College (UNIV)

Course Title	Number	Section	Credit	Time	Location	Instructor
People and Organizations	3515	321	6	TBA	TBA	Smith
		322	6	TBA	TBA	Smith



Open Learning Fire Service Program

Dr. Susanne Damell, Associate Dean
Johnson Hall, G-1 901/678-2754

Memphis State University is the regional center for the national Open Learning Fire Service Program and serves fire service personnel in Tennessee, Arkansas, Kentucky, Mississippi, South Carolina, Louisiana and Alabama. OLFSP offers upper division courses in Fire Administration and Fire Prevention Technology, leading to the Bachelor of Professional Studies. These courses are designed for independent study. Registration is by mail. For information on application and courses, call 901/678-2754.

Department (Course Prefix)
Political Science (POLS)

Course Title	Number	Section	Credit	Time	Location	Instructor
The Community and the Fire Threat	3615	321	3	TBA	TBA	Staff

Women's Studies

Ms. Linda Brigance
Clement Hall, 309 E 678-2975

Women's Studies is an interdisciplinary academic field which encompasses women's history, work, literature, roles, and status in diverse classes, cultures, and societies. The interdisciplinary minor in Women's Studies is 18 semester hours. In addition, students may develop individualized baccalaureate contracts in Women's Studies.

Black Studies

Johnson Hall, G-1 678-2716

Black Studies re-examines history, society, and the arts from a different perspective, giving recognition to the achievements of black Americans and directing scholarship toward the totality of the black experience. It provides all students with positive models of leadership, personal development, and social commitment. The Black Studies minor enhances skills of human interaction necessary in professions such as social work, counseling, education, medicine, law, and clinical psychology.

Legal Thought and Liberal Arts

Dr. Richard Janikowski, Director
Mitchell Hall, 405 678-2737

This minor is designed to provide a liberal arts program for students who intend to enter the legal profession and will be of particular benefit to pre-law students whose majors are more professional in nature and are not exposed to the broader liberal arts curriculum.



Bornblum Judaic Studies

Dr. Stephen Benin, Director
Mitchell Hall, 301 678-2919

Non-theological in its orientation, Judaic Studies considers the experience of the Jewish people within the context of world cultures.
Two courses offered Summer 1992.

Religion in Society

Dr. Stephen Benin, Director of Bornblum Judaic Studies
Mitchell Hall, 301 678-2919

This minor examines the role of religion in society as seen from the perspectives of culture and social organizations, of history and philosophy, of art and music.

Two courses offered Summer 1992.

MINI College

Ms. Linda Clark, Coordinator
Administration, 165 678-2995

Mini College is a program for mature men and women who have been out of school for a number of years and want to begin or resume their college education.

Two courses offered Summer 1992.

Off Campus Locations

Registration days and times may differ from those listed in the Memphis Campus Schedule of Classes and Packets students receive. Contact the director/coordinator listed for your area for additional information and course listings. All Main Campus dates/deadlines apply to off-campus classes. Consult the Memphis Campus Schedule of Classes for dates/deadlines, policies and procedures. Off campus students may also wish to take courses taught by Directed Study.

Extended Programs

2046 North Parkway, Jackson, TN 38301

901/427-4725 or 901/678-5087

Office Hours: Monday - Thursdays, 8:00 am to 6:00 pm; Friday, 8:00 am to 12:00 noon

Bachelors level courses offered in the area of Elementary Education

Masters level courses offered in the areas of:

Business Administration (Management), Counseling and Personnel Services, Curriculum and Instruction,
Educational Administration and Supervision, and Special Education.

For specific course listings contact the Center in your area or the office of Extended Programs.

MSU Jackson Center

Mrs. Marlene Cathey, Director

2046 N. Parkway, Jackson, TN 38301

901/427-4725 or 678-5087

Office Hours: Monday - Thursdays, 8:00 am to 6:00 pm; Friday, 8:00 am to 12:00 noon

The Higher Education Alliance

Mr. Jim Selbe, Coordinator

State Area Vocational Technical School

P. O. Box 89, Crump, TN 38327

901/632-3393

Office Hours: Monday - Friday, 8:30 am to 4:30 pm

Dyersburg Center

Mrs. Marlene Cathey, Director

Dyersburg State Community College

P. O. Box 648, Dyersburg, TN 38025-0648

901/286-3224 or 901/427-4725

Office Hours: Wednesday Only, 9:00 am to 4:30 pm

Millington Center

MSU Millington-NAS Center, P.O.D. 54223, NAS Memphis

Millington, TN 38054-0223

901/873-0176 or 901/678-5087

Office Hours: Tuesday Only, 10:00 am to 4:00 pm

Addenda To The Catalogs

The following items are corrections, revisions, or additions to the 1991-92 University *Bulletins*. Their publication here constitutes the official announcement of the change to the University *Bulletin*.

THE UNIVERSITY COLLEGE

UNIV 3515. THEMATIC STUDIES - PEOPLE AND ORGANIZATIONS (6)

An examination of human behavior and organizations from psy-

chological, sociological and managerial perspectives. Focuses on such organizational issues as motivation, job satisfaction, and management ideology to help students identify and understand power and control in organizations, implement problem-solving techniques and develop new insights concerning the interaction between people and organizations.

EXPOSURE TO HAZARDOUS CHEMICALS AND RADIOACTIVE MATERIALS

During the course of the semester some classes and laboratories may use hazardous chemicals, radioactive materials or radiation producing equipment.

Prior to enrolling for classes each semester Memphis State University recommends that students with health concerns or conditions seek private medical advice about the appropriateness for him/her to enroll in classes and laboratories using hazardous chemicals, radioactive materials or radiation producing equipment. The state of the art at this time is not sufficient to provide complete information about all possible side effects and health hazards, known and unknown which could develop from the exposure to and use of such hazardous chemicals, radioactive materials and radiation producing equipment.

During regular University business hours Material Safety Data Sheets (MSDS) for hazardous chemicals are available for review at the office of the chair for the department in which such chemicals are used. MSDS are also available for review at the office of the Radiation Safety Officer/Technologist. Information about exposure from radioactive materials and radiation producing equipment may be obtained from the Radiation Safety Officer/Technologist.

VA EDUCATIONAL BENEFITS

IT IS THE STUDENT'S RESPONSIBILITY TO BE AWARE OF AND FULFILL ALL REQUIREMENTS FOR RECEIPT OF G.I. BILL BENEFITS.

Any student using VA Educational Assistance (G.I. Bill Benefits) at Memphis State University should contact the Office of Veterans Services (Room 212, Scates Hall, 678-2996). New students should be prepared to furnish the following items as needed: an original or VA certified copy of their DD 214, or other armed forces separation papers, a copy of their Delayed Enlistment Contract, copies of their children's birth certificates, a copy of a divorce decree if either vet or spouse was previously married, their VA file number if benefits have been used previously, and a transcript from any college or university previously attended.

The VA places restrictions on those receiving veterans educational benefits. Some of these restrictions include: regular class attendance, satisfactory academic progress, and adherence to a specific degree program. The VA will not pay for repeated courses if the grade already earned is acceptable for graduation requirements and major objectives at this University (this includes transfer credit), or for elective courses in excess of those needed to meet graduation requirements.

Certification Reminders:

- 1) Register with the Office of Veterans Services every semester by completing a Veteran Data Sheet and Certification Request.
- 2) Report credit allowed for prior training in cooperation with your adviser by completing a "Request for Reevaluation of Prior Credit" form. These forms are available from the Office of Veterans Services.
- 3) Inform the Office of Veterans Services of any changes in major or degree pursued, address, marital status, or number of dependents claimed.
- 4) After registering, report to the Office of Veterans Services immediately all changes in class schedules including adds, drops, section changes, cancelled courses, and withdrawals.

- (5) Obtain a degree posting sheet/formal degree plan from your adviser, and furnish a copy to the Office of Veterans Services, as well as keeping a copy for your personal files.

For more information on eligibility requirements, monthly pay rates, and other services available, contact the Office of Veterans Services.

HARASSMENT POLICY

Policy

It is against University policy to harass or to discriminate against any member of the University Community on the basis of sex, race, color, national origin, age, or handicap and/or veteran status.

Such actions are prohibited not only by University policy, but also by Title VII of the Civil Rights Act of 1964 as amended, and Title IX of the Educational Amendments of 1972. Other types of harassment are prohibited by applicable law. Violation of these Acts may subject the University and/or individuals to disciplinary action and may have legal consequences.

Harassment is reprehensible and will not be tolerated by the University. It subverts the mission of the University and threatens the careers, educational experience, and well-being of students, faculty and staff. Incidents involving sexual harassment, racial harassment or discrimination have no place within the University. In both obvious and subtle ways, even a suggestion of sexual or racial harassment is destructive to individual students, faculty, staff, and the academic community as a whole.

When, through fear of reprisal, a student, staff member, or faculty member submits or is pressured to submit to unwanted sexual attention, the University's ability to carry out its mission is undermined.

Sexual harassment is especially serious when it threatens relationships between teacher and student or supervisor and subordinate. In such situations, sexual harassment exploits unfairly the power inherent in a faculty member's or supervisor's position. Through grades, wage increases, recommendations for graduate study, promotion, and the like, a teacher or supervisor can have a decisive influence on a student's, staff member's or faculty member's career at the University and beyond.

While sexual harassment most often takes place in situations of a power differential between the persons involved, the University also recognizes that sexual harassment may occur between persons of the same University status. The University will not tolerate behavior between or among members of the University community that creates an unacceptable work or educational environment.

- A. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when one of the following criteria is met:
- a. submission to such conduct is made either explicitly or implicitly a term or condition of the individual's employment or of the individual's status in a program, course or activity; or
 - b. submission to or rejection of such conduct by an individual is used as a basis for employment decisions, a criterion for evaluation, or a basis for academic or other decisions affecting such individual; or
 - c. such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or educational experience or creating an intimidating, hostile, or offensive work or educational environment.

Whether the alleged conduct constitutes sexual harassment depends upon the record as a whole and the totality of the circum-

stances, such as the nature of sexual advances in the context within which the alleged incident occurred.

B. Sexual harassment encompasses any sexual attention that is unwanted. Examples of the verbal or physical conduct prohibited include, but are not limited to:

- a. Physical assault;
- b. Direct or implied threats that submission to sexual advances will be a condition of employment, work status, promotion, grades, or letters of recommendation;
- c. Direct propositions of a sexual nature;
- d. Subtle and persistent pressure for sexual activity;
- e. A pattern of conduct intended to discomfort or humiliate, or both, that includes one or more of the following: (i) comments of a sexual nature; or (ii) sexually explicit statements, questions, jokes, or anecdotes;
- f. A pattern of conduct that would discomfort or humiliate, or both, a reasonable person at whom the conduct was directed that includes one or more of the following: (i) unwanted sexual advances such as touching, patting, hugging, or brushing against a person's body; (ii) remarks of a sexual nature about a person's clothing or body; or (iii) remarks about sexual activity or speculations about previous sexual experience.

C. Generally, racial harassment is defined as any person's conduct which unreasonably interferes with an individual's performance by creating an intimidating, hostile, or offensive working or educational environment. Harassment on the basis of race, color, or national origin, includes offensive or demeaning treatment of an individual, where such treatment is based typically on prejudiced stereotypes of a group to which that individual may belong. It includes, but is not limited to, objectionable epithets, threatened or actual physical harm or abuse, or other intimidating or insulting conduct directed against the individual because of his/her race, color, or national origin. Title VII requires employers to take prompt action to prevent individuals from expressing their opinions in a way which abuses or offends their coworkers.

D. Generally, harassment on the basis of religion, handicap, or other protected status includes any conduct which has the purpose or has the reasonably foreseeable effect of interfering with an individual's academic efforts, employment, or participation in institutionally sponsored activities. Such harassment also includes any activity which creates an intimidating, hostile or demeaning environment.

The University seeks to encourage the prompt reporting of such harassment and its prompt resolution through University procedures. Where the charge of harassment is by one student against another student, the Assistant Dean of Students for Judicial Affairs and the Associate Dean of Student Development will investigate and resolve the complaint in accordance with student disciplinary procedures. Other charges of harassment should be directed to the University Affirmative Action Officer for investigation and recommendations to the President and will follow guidelines set forth in University Procedure 2A:12:04A.

In addition, the University will take steps towards and encourage the development of programs aimed at informing students and employees of their rights to be free from sexual harassment and the procedures available for reporting. Programs will also be developed and aimed at preventing harassment.

Procedure

The purpose of this procedure is to provide a clearly defined means of reporting and investigating the complaints of students, faculty, and employees where they believe they have encountered harassment as defined by the University policy. The final resolution of such complaints and the imposition of any appropriate sanctioning will be governed by existing University procedures.

The President has assigned the University Equal Employment/Affirmative Action Compliance Officer the responsibility of investigating any complaint related to this procedure. The responsibility of investigating complaints against students has been assigned to the Assistant Dean for Judicial Affairs and the Associate Dean of Student Development in accordance with appropriate student disciplinary procedures.

Since harassment based on race, sex, or any other factor has been defined as discriminatory in nature, the following will be implemented for the reporting of harassment:

- a. Complaint by student against student – Procedure: Sexual harassment complaint to Assistant Dean of Students for Judicial Affairs for investigation and possible disciplinary action. Complaint of other discriminatory harassment to Associate Dean of Student Development for investigation and possible disciplinary action.
- b. Complaint by faculty member or staff against student – Procedure: Same as (a).
- c. Complaint by student against faculty member or staff; faculty member against staff; faculty member against faculty member or supervisor; or staff against faculty member, supervisor or outside University contracting agency. Procedure: Complaint to University Affirmative Action Office for investigation and possible disciplinary action by the President.

Procedures

The following procedures are intended to protect the rights of the aggrieved party as well as the party against whom an allegation of harassment is lodged, as required by state and federal laws. Each charge will be properly investigated and, when warranted, appropriate disciplinary action taken against the individual charged.

In situations that require immediate action, because of safety or other concerns, the institution can take any disciplinary action which is appropriate, e.g., suspension with pay, pending the initiation of the investigation by the EEO/AA officer. The University Affirmative Action Officer and the President should be contacted in situations requiring immediate action. The TBR Office of General Counsel will be contacted before any immediate action is taken and prior to any investigation.

A. Preliminary Investigation

1. Any student, applicant for employment or employee who believes he or she has been subjected to harassment at Memphis State University shall present the charge to the designated EEO/AA officer responsible for compliance with Title VII of the Civil Rights Act of 1964 or Title IX of the Education Amendments of 1972.
2. The EEO/AA officer will make every attempt to get the aggrieved party to provide the charge in writing. The charge shall include the circumstances giving rise to the allegation and the dates of the alleged occurrences. The charge shall be signed by the aggrieved individual and notarized. However, where the aggrieved individual refuses to sign a written charge, the EEO/AA officer will still investigate the allegations, and recommend to the President appropriate action. Based on the findings of this investigation, the EEO/AA officer may recommend to the President appropriate action which may or may not be the steps outlined in the remaining paragraphs of this guideline.
3. The EEO/AA officer shall notify in writing the charged party within five (5) working days of receipt of the charge. The charged party shall respond in writing to the charge within five (5) days of notification.
4. The EEO/AA officer may meet with both parties for the purpose of resolving the charge informally.
5. The EEO/AA officer shall conduct an investigation of the charge and submit a report to the President, TBR EEO/AA officer, and the parties within twenty (20) working days following receipt of the charge. Each report shall outline the basis of the charge, including the dates of the alleged occurrences, the response of the charged party, the findings of the EEO/AA officer and all attempts to resolve the charge informally and recommendations regarding disposition of the charge. If following an investigation the EEO/AA officer finds there is no substantial evidence to support the charge, the parties shall be so advised in writing.
6. If the investigation reveals that there is evidence to support the charge, the President may meet with the charged party and/or the charging party and attempt to resolve the problem by agreement. In addition, the charged party shall be advised of his/her right to a hearing pursuant to the procedures set forth below. A charged party may request a hearing within ten (10) days following receipt of the report.

B. Hearing

1. If the charged party requests a hearing, he or she shall be advised of hearing procedures available under Board of Re

- gents Policy No. 1:06:00:05, Uniform Procedures for Cases Subject to Tennessee Uniform Administrative Procedures Act, and of the established Memphis State University procedures available for resolution of the matter in question. The party requesting a hearing shall be given the opportunity to elect the procedures pursuant to which the matter shall be heard.
2. When an individual elects to proceed under the established Memphis State University procedures for resolution of the matter, the election should be in writing and signed by the individual making the election and should expressly waive the procedures available under the TUAPA as to the matter in question. When a party elects to proceed pursuant to established procedures at Memphis State University, these procedures shall include the following minimal requirements:
 - a. Notice of the charge to the party or parties.
 - b. The right of the party or parties to present his or her case.
 - c. The right to be accompanied by an advisor.
 - d. The right to call witnesses in his or her behalf.
 - e. The right to confront witnesses against him or her.
- In addition, in any case where the President makes a decision which is adverse to the charge or claim of either party, the President shall advise the person of any right of appeal provided by Board Policy.
3. Individuals electing to proceed under the TUAPA shall be referred to the appropriate Memphis State University official responsible for commencement of actions under the TUAPA as provided in Board Policy No. 1:06:00:05.
 4. When a charge involves a tenured faculty member, the same informal and formal procedures set out above shall be utilized. Tenured faculty members shall have the same right to elect hearing procedures as set out herein. Where the selected hearing procedure results in a finding that sexual harassment exists and the President determines that the harassment constitutes adequate cause for termination, then the matter will proceed under either Memphis State University policy for termination of tenure or TBR policy 5:02:03:00. Under TBR policy the matter shall proceed under section III. 16 on page 15 of 19.

PRIVACY RIGHTS OF PARENTS & STUDENTS NOTICE TO STUDENTS

The Family Educational Rights and Privacy Act of 1974, with which the University intends to comply fully, is designed to protect privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with The Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the Act.

Provisions for the release of information about students and the rights of students and others to have access to Memphis State University education records are as follows:

Release of Personally Identifiable Student Education Records.

Memphis State University shall not permit access to or release of any information in the **Education Records** which is specifically identifiable as referring to any student, other than Directory Information, without the written consent of the student to any party other than the following:

1. MSU officials and staff who have legitimate educational interests, including academic excellence, honor societies, and fraternities and sororities. Written requests from such officials or organizations shall be sent to the Records Office, and proper identification will be required.
2. Officials of other schools in which the student seeks admission, if the student has executed a release form to that institution. (At a later date a request for academic information from another institution of learning indicating the reason will be honored as a matter of inter-institutional courtesy.)
3. Appropriate persons in connection with a student's application for or receipt of financial aid.
4. Federal or State officials as defined in the regulations concerning this law.

5. State and local officials authorized by State statute adopted prior to November 19, 1974.
6. Organizations conducting studies for, or on behalf of, Memphis State University for the purpose of assisting in accomplishing the University's stated goals, and when such information will be used only by such organizations and subsequently destroyed when no longer needed for the intended purpose. The Dean of Admissions and Records or his designate must approve requests of this nature.
7. Accrediting organizations to carry out their functions.
8. Parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954. (Note: Husband or wife cannot get records of his/her spouse regardless of dependency.)
9. In compliance with judicial order or subpoena after the University has made a reasonable effort to notify the student.
10. Appropriate persons in connection with an emergency if such knowledge is necessary to protect the health or safety of a student or other persons. Verification of the conditions involved will be fully documented.

Note: All individuals and agencies who have requested or obtained access to a student's record (except as stated in A 1-7) will be noted in a record which is kept with each student's closed file. A request must be in writing stating the purpose of the request. This record will also indicate specifically the legitimate interest that the person or agency had in obtaining the information, and the information made available will be limited to that necessary to satisfy such demonstrable needs.

B. Definitions:

- **Educational Records.** "Educational Records" is defined as those records, files, documents, and other material which (1) contain information directly related to a student; and (2) are maintained by Memphis State University or by a person acting for the University. They do not include: (1) personal notes; (2) records available only to law enforcement personnel; (3) employment records; (4) medical, psychological, and psychiatric records (these are accessible to the student's physician); (5) and records containing only information relating to a person after that person is no longer a student at the University. An example would be a record of accomplishments of an alumnus of the University.
- **Student.** A student is any person who is or has been enrolled at Memphis State University. Wherever "student" is used in reference to personal rights, an eligible parent of a dependent student has similar rights. This "eligible" parent is one who has satisfied Section 152 of the Internal Revenue Code of 1954, and who presents proof of such to the custodian. Normally, this will be notarized affirmation by the parent declaring that the student is a dependent for Federal Income Tax purposes.
- **Directory Information.** "Directory Information" is defined as: The student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous education agency or institution attended by the student, the student's full- or part-time status, and the student level. At the time a student registers for courses, the student may personally deliver to the Records Office a written request that directory information for that student may not be released. This notification is effective only for the one semester for which the student is then registering. Such information will then be withheld if the request is received within 14 days after the beginning of classes.
- **Access.** To have access to an "Educational Record" is to be allowed to see the original record. It implies the right to obtain copies of that record.
- **School Officials.** School officials are those University employees with general or specific responsibility for promoting the educational objectives of the University. Employees whose responsibilities place them within this category include: teachers; faculty advisers; admissions counselors; academic advisers; therapeutic counselors and vocational counselors; degree analysts; employment placement personnel; deans, department chairmen, directors,

and other administrative officials responsible for some part of the academic enterprise or one of the supporting activities; administrative and faculty sponsors of officially recognized clubs, organizations, etc.; members, including student members, of committees appointed by the President; and clerical personnel employed to assist University officials in discharging professional responsibilities. Access by these officials is restricted where practical only to students for whom they have professional responsibility and only to that portion of the student record necessary for the discharge of assigned duties.

- **Legitimate Educational Interests.** Legitimate educational interests are defined as those interests which are essential to the general process of higher education prescribed by various legislative acts and the body of policy adopted by the governing board. Legitimate educational interests would include teaching, research, public service, and such directly supportive activities as academic advising, general counseling, therapeutic counseling, discipline, vocational counseling and job placement, financial assistance and advisement, medical services, and academic assistance activities. In addition, the University officially recognizes appropriate co-curricular activities which are generally supportive of overall goals of the institution and contribute generally to the well-being of the entire student body and specifically to many individuals who participate in these activities. These activities include varsity and intramural sports, social fraternities and sororities, honorary and academic fraternities and sororities, departmental clubs, professional fraternities, special interest clubs, and student government.
- C. Procedure for Gaining Access to **Educational Records.**
 - To gain access, the student must request the custodian to allow him to peruse the "Educational Record," which request will be granted within a reasonable period of time. The student may ask for an explanation and/or copy of his "Educational Record." Examination will be permitted under conditions which will prevent alteration or mutilation of the record. A student must present proper identification upon request. Documents submitted by or for the student in support of his application for admission or for transfer credit will not be returned to the student nor sent elsewhere.
 - If the student believes the "Record" content to be inaccurate, he may submit a request for amendment of his record. Normally such matters will be satisfactorily settled in the course of informal discussion with the student. When this is not the case, the request and the challenge must be presented in writing to the record custodian who will inform the student of his decision within 45 days and of his right to a hearing. The student may then submit a written request for a hearing to the Dean of Admissions and Records who will (1) appoint an Appeals Committee consisting of four "Record" custodians (none of whom is custodian of the "Record" in question), with one of the four designated as chairman, and (2) designate a time and place for the first meeting and inform the student of the same.
 - The Appeals Committee will convene with the student within 45 days from the date of the request, allowing the student, or his parents if the student is a dependent, to present relevant evidence. The student may be assisted or represented by counsel of his choice and at his own expense. A written decision based solely upon evidence presented at the hearing will be given the student within 45 days after the conclusion of the hearing, including a summary of the evidence and reasons for the decision and notification of his right to place a statement in the "Educational Record." Thereupon, the student may submit to the Committee a written explanation to be inserted into the "Record."
- Note:** This procedure does not provide for a hearing to contest an academic grade.
- D. Right of Access Does Not Include:
 1. Financial records of parents or any information therein.
 2. Confidential letters and statements of recommendation which were placed in the "Educational Records" prior to January 1, 1975.
 3. "Records" to which access has been waived by a student.
- E. No University office receiving student information shall, and all agencies receiving student information will be advised not to,

release the information to another party without the written consent of the student.

- F. The University retains all rights to the student's academic record and may withhold transcripts of the record because of unfulfilled obligations to the University.
- G. Eligible students and parents have the right to file a complaint with the Department of Education concerning an alleged failure by the University to comply with the "Privacy Rights of Parents and Students" Act. Students may also file a complaint against the University in the office of the Dean of Admissions and Records. A copy of the Act may be read in the offices of the Associate Dean of Admissions and Records (Records), the Dean of Admissions and Records, or the University Counsel.

MEMPHIS STATE UNIVERSITY'S POSITION ON DRUG AND ALCOHOL USE BY STUDENTS

- A. In accordance with local, state and federal laws and with University Regulations promulgated in accordance with the Tennessee Board of Regents policy, students are prohibited from unlawfully possessing, using, selling, manufacturing, distributing illicit drugs on University owned or controlled property. Also, students are prohibited from possessing, using, selling, manufacturing or distributing alcoholic beverages on University owned or controlled property.
- At off-campus University sponsored (funded) events, students are prohibited from unlawfully possessing, using, selling, manufacturing or distributing illicit drugs. Alcohol should not be abused by those of legal drinking age, nor used, possessed or distributed by those who have not attained drinking age.
- Additionally, students are prohibited from being under the influence of illegal drugs or alcohol while on University owned or controlled property or while attending any University sponsored (funded) activity.
- B. Under the laws of the state of Tennessee, a person convicted of the unlawful possession, use, or distribution of a illicit drug or alcohol may face a fine ranging from fifty dollars (\$50) to \$500,000 and may face imprisonment ranging from thirty (30) days to sixty (60) years. Dependent on the offense and its classification, the fine and imprisonment may vary but will be within the limits noted. Descriptions of the offenses and sanctions listed are located in the Tennessee Code Annotated (T.C.A.) in section 39-17-401 through 427 and in sections 40-35-101 through 504.
- Under the laws of the United States, a person convicted of the manufacture, distribution or possession of any controlled substance may face a fine of up to \$100,000 and may face imprisonment of up to one (1) year for Schedule V drug and a fine of up to \$400,000 and life imprisonment for Schedule I drugs. Dependent on the offense and its classification (according to the schedule of the drug), the sanctions may vary but will be within the limits listed above. These sanctions are doubled when the offense involves either distribution or possession at or near a school or college campus (emphasis supplied) or (ii) distribution to person under 21 years of age. Additional sanctions include fines of up to \$10,000 for simple possession and loss of eligibility for federal benefits. Descriptions of offenses and sanctions are located in the United States Code (U.S.C. title 21, sections 801 et seq.
- C. The use of illicit drugs or alcohol may result in a variety of health problems. Excessive use of alcohol, for instance, has been shown to result in damage to the heart and liver; impairment of brain activity, digestion and blood circulation; impairment of judgment, memory and motor skills; and ultimately may lead to death.
- The use of illicit drugs has been shown to cause organ damage, impairment of physiological processes, and impairment to mental functioning. Risks of contracting hepatitis, AIDS and other infections increases when illicit drugs are injected. The use of illicit drugs may also lead to death.
- D. Memphis State University students have access to a wide variety of drug or alcohol related counseling/assistance programs, both on and off campus. On campus services, which are entirely free to students, include the Center for Student Development's Psychological Counseling unit, the University

sity's Health Center and the Department of Psychology's counselling services (Psychological Service Center). For more information on campus based services, contact the Center for Student Development at 678-2067 (MSU-2067).

— Off campus programs to assist the substance abuser range from groups dealing with addictive behaviors — such as Alcoholics Anonymous, Narcotics Anonymous or Cocaine Anonymous — to full service, in-patient programs operated by local hospitals or health-related concerns. These programs may be contacted either directly or through referral by the MSU's Center for Student Development; although,

E. none are operated with the assistance of the University. Violation of University Policy as stated in Section A above will result in disciplinary action being taken against the responsible student. A violation may result in a sanction ranging from a simple warning and referral for treatment to a full suspension or expulsion from the University and may also result in referral for prosecution by local, state or federal authorities. For a more detailed view of the disciplinary process, see the **Student Handbook** section on student discipline ("Code of Conduct") or contact the Office of Judicial Affairs at 678-2298 (MSU-2298).

TYPE OF EDUCATION RECORD	INFORMATION IN RECORD	POSITION OF CUSTODIAN	LOCATION OF RECORD*
Closed File (Established upon first registration)	Application for admission, high school transcript, college transcript, test scores, misc. correspondence, evaluation of transfer credit from other colleges	Dean of Admissions and Records	Assistant to Associate Dean AD 115
Advising Folder	Adviser's copy of student grade report, adviser's copy of adviser's form, degree plan forms, ACT profile, high school transcript, evaluation of transfer credit from other colleges	Student's Adviser	Student's Adviser Adviser's Office
Graduate School File	Transcripts from other colleges, application for graduation, application for degree candidacy, grade reports	Dean of the Graduate School	Custodian AD 315
College File (Excluding Graduate School)	Grade reports, application for degree, degree certification, degree analysis forms, recommendations (Doctoral students in College of Education only)	Each College Dean	Each College Dean's Office
Department File	Record of incomplete grades, application for graduate degree candidacy, graduate admission material, record of progress, credit by examination materials, placement examination materials	Each Department Chairman	Each Department Chairman's Office
Academic Record	Courses taken and grades earned	Dean of Admissions and Records	Records Supervisor AD 143
Residency Classification	Residency information	Dean of Admissions and Records	Residency Adviser AD 205
Student Information	Personal address, class schedules, telephone nos.	Dean of Admissions and Records	Records Supervisor AD 119
International Student Folder	Immigration information and Recommendations	International Student Adviser	Custodian UC 417
Incident Report	Details concerning incidents and persons involved	Director, Security Service	Custodian AD 151
Vehicle Registration Card	Identification of Persons and Vehicles	Director, Security Service	Custodian AD 151
Traffic Notice	Names and Offenses	Director, Security Service	Custodian AD 151
Teacher Placement	Name, phone, address, QPA, earnings, honors, work experiences, military data, educational experience, evaluation of individual traits	Assistant Dean, College of Education	Custodian ED 215
Placement	Name, phone, address, QPA, earnings, honors, work experiences, military data, educational experience, evaluation of individual traits	Director, Career Planning & Placement	Custodian SC 315
Withdrawal Records	Demographic	Director, Counseling Center	Custodian SC 111
Discipline	Violations and Penalties	Assistant Dean of Students	Custodian SC 204
Counseling Record	Demographic and Counseling Summary	Director, Counseling Center	Custodian SC 111
Test Scores	Test Scores (MAT & SCAT)	Director, Counseling Center	Testing Center SC 103
Individual Personal Folders	Personal and Financial Data	Director of Student Aid	Custodian SC 312
Health Record	Medical Information	Director of Health Center	Custodian HC
Veterans Affairs Information	Money received through VA, class attendance, academic loads	Coordinator Veterans Affairs	Custodian SC 212
Teacher Education Folder	Recommendations and Admission Status, Evaluation of Student Teaching and other Laboratory Experiences	Assistant Dean, College of Education	Custodian ED 215

*For review of your records you may go to the location indicated in this column.

IMPORTANT PHONE NUMBERS

EMERGENCY NUMBERS

NOTE: When an emergency arises, do not dial 9-1-1! The emergency center screen **would not** show information necessary for response. The 9-1-1 Office and the Memphis Fire Department request that all emergency calls be routed through the Memphis State University Public Safety Office dispatcher. The dispatcher will immediately create a conference call with the necessary emergency agency. Public Safety will have the caller's location displayed. This procedure ensures emergency aid routing to the correct location.

FOR ALL CAMPUS EMERGENCIES, DIAL

678-4357
(MSU HELP)

OFF-CAMPUS EMERGENCIES (MEMPHIS AND SHELBY COUNTY)

DEPARTMENT	NUMBER
Police	528-2222
Fire	458-3311
Sheriff	577-5555
Southern Poison Center	528-6048

FREQUENTLY CALLED NUMBERS

DEPARTMENT	NUMBER
Admissions	2101
Bursar	2243
Dean of Students	2114
Financial Aid	2303
Library	2205
Post Office	2380
Records Office	2671
Residence Life	2295
University Center	2041
University Store	2011
University Switchboard	2000
Veteran's Affairs	2996

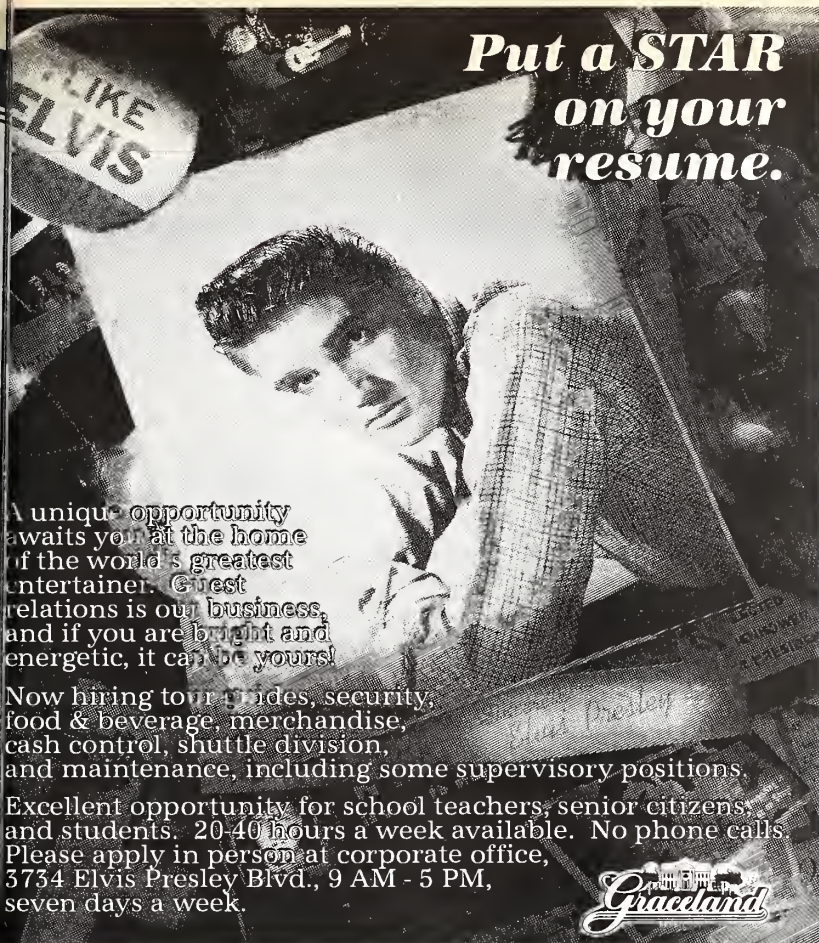
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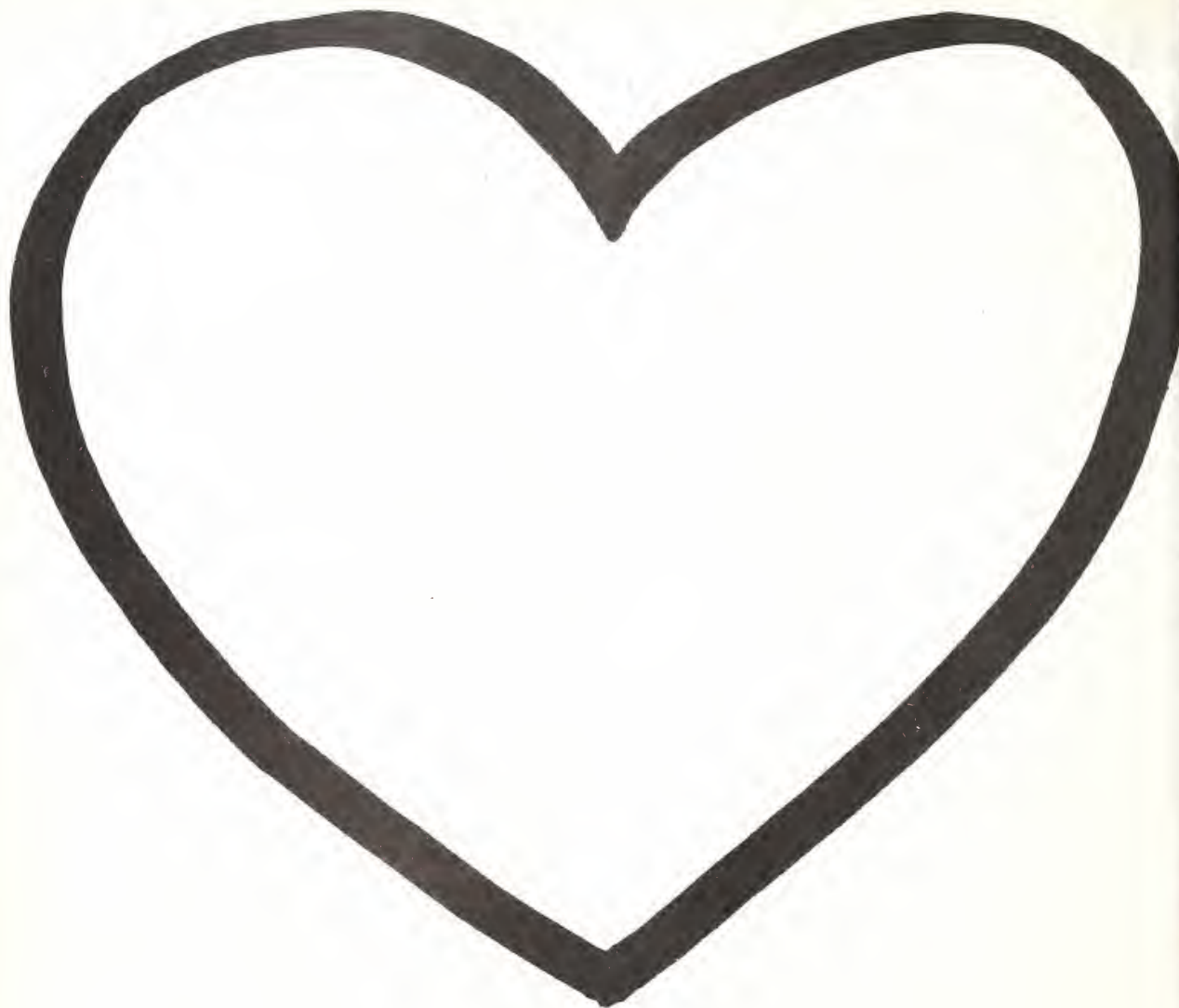
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MARCH

1	Su	12:30	Notre Dame	Millington, TN
1	Su	3:00	Army	Millington, TN
4	W	2:00	Murray State	Memphis, TN
7	S	2:00	Arkansas (L.R.)	Little Rock, AR
8	Su	1:00	Austin Peay	Clarksville, TN
9	M	1:00	AUSTIN PEAY	Memphis, TN
10	T	2:00	INDIANA STATE	Memphis, TN
12	Th	2:00	NORTH ALABAMA	Memphis, TN
14	S	1:00	ILLINOIS COLLEGE	Memphis, TN
16	M	2:00	ARKANSAS STATE	Memphis, TN
18	W	3:00	NORTHERN IOWA (2)	Memphis, TN
19	Th	2:00	SOUTHWEST MISSOURI	Memphis, TN
20	F	2:00	EASTERN ILLINOIS	Memphis, TN
24	T	7:00	North Alabama	Florence, AL
25	W	7:00	BELHAVEN	Memphis, TN
26	Th	7:00	MAC MURRAY	Memphis, TN
27	F	7:00	SOUTHERN MISSISSIPPI	Memphis, TN
28	S	7:00	SOUTHERN MISSISSIPPI	Memphis, TN
29	Su	2:00	SOUTHERN MISSISSIPPI	Memphis, TN
31	T	7:00	ARKANSAS STATE	Memphis, TN

APRIL

1	W	7:00	VANDERBILT	Memphis, TN
2	Th	7:00	RHODES	Memphis, TN
4	S	4:00	ALABAMA (BIRM.) (2)	Memphis, TN
5	Su	2:00	ALABAMA (BIRM.)	Memphis, TN
8	W	7:00	MISSISSIPPI	Memphis, TN
9	Th	7:30	Middle Tennessee	Murfreesboro, TN
11	S	4:00	ST. LOUIS (2)	Memphis, TN
12	Su	2:00	ST. LOUIS	Memphis, TN
15	W	7:00	Mississippi State	Starkville, MS
16	Th	3:00	Mississippi State	Starkville, MS
18	S	1:00	Cincinnati (2)	Cincinnati, OH
19	Su	1:00	Cincinnati	Cincinnati, OH
21	T	2:30	Murray State	Murray, KY
22	W	7:00	ARKANSAS (L.R.)	Memphis, TN
25	S	1:00	St. Louis (2)	St. Louis, MO
26	Su	2:00	St. Louis	St. Louis, MO
28	T	7:00	MIDDLE TENNESSEE	Memphis, TN
29	W	7:00	Mississippi	Oxford, MS

MAY

2	S	4:00	CINCINNATI (2)	Memphis, TN
3	Su	2:00	CINCINNATI	Memphis, TN
7	Th	7:00	Tennessee	Knoxville, TN
9	S	1:00	Alabama (Birm.) (2)	Birmingham, AL
10	Su	2:00	Alabama (Birm.)	Birmingham, AL
13-15	W-F	TBA	Great Midwest Tournament	Birmingham, AL

LADY TIGER TENNIS

MARCH

7	S	9:00 a.m.	UAB	Birmingham, AL
8	Su	9:00 a.m.	South Alabama	Mobile, AL
8	Su	3:00 p.m.	West Florida	Pensacola, FL
20	F	2:00 p.m.	SOUTHEAST MISSOURI	Memphis, TN
21	S	9:00 a.m.	WESTERN KENTUCKY	Memphis, TN
27	F	2:30 p.m.	SIU/CARBONDALE	Memphis, TN
28	S	9:00 a.m.	UT MARTIN	Memphis, TN
28	S	2:00 p.m.	SOUTHERN MISSISSIPPI	Memphis, TN

APRIL

1	W	3:00 p.m.	Mississippi State	Starkville, MS
3	F	2:30 p.m.	UAB	Memphis, TN
4	S	9:00 a.m.	MURRAY STATE	Memphis, TN
4	S	2:00 p.m.	LOUISIANA TECH	Memphis, TN
14	T	2:00 p.m.	UT Martin	Martin, TN
17	F	TBA	Vanderbilt	Nashville, TN
20	M	3:00 p.m.	Murray State	Murray, KY
24-26	F-Su	TBA	Great Midwest Conference Championship	St. Louis, MO

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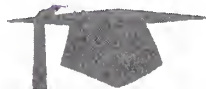
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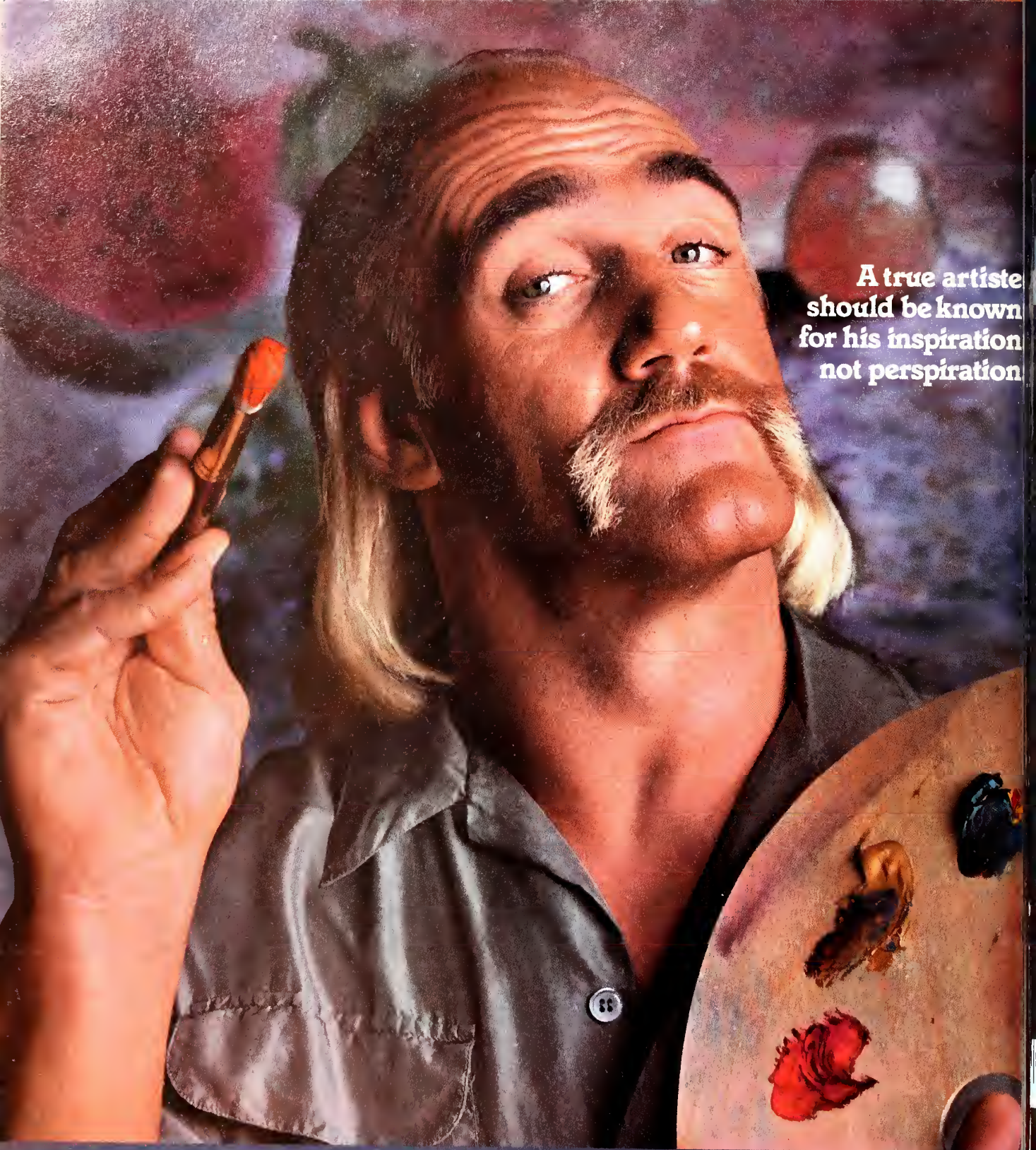
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